



Call for Proposals for Innovative Projects Operational Phase 7 (2020-2023) of the GEF-Small Grants Programme, UNDP.

(Date of Announcement: 20th February 2021)

(Date of deadline extension announcement: 31/03/2021)

The Global Environment Facility's Small Grants Programme (GEF-SGP), implemented by UNDP in partnership with the Royal Government of Bhutan provides financial and technical support to Civil Society Organizations (CSOs) to conserve and restore the environment while enhancing people's well-being and livelihoods. SGP demonstrates that community action can maintain the fine balance between human needs and environmental imperatives.

The Strategic Goal of SGP's Operational Phase 7 (OP-7) is *"to promote and support innovative, inclusive and scalable initiatives, and foster multi stakeholder partnerships at the local level to tackle global environmental issues in the priority landscape"*.

Accordingly, SGP-UNDP announces the 2021 "Call for Proposals" inviting CSOs (including Community-Based Organizations) to submit proposals for small grants. Preference will be given to proposals that are inclusive and innovative. CSOs and CBOs are encouraged to submit proposals for SGP-UNDP's landscape (i.e Lower Pema Gatshel). Duly completed project proposals (digital copy) should be submitted to the National Coordinator, SGP, UNDP Country Office, Bhutan. Proponents are encouraged to explore co-financing and integrate in-kind contribution for the proposed projects.

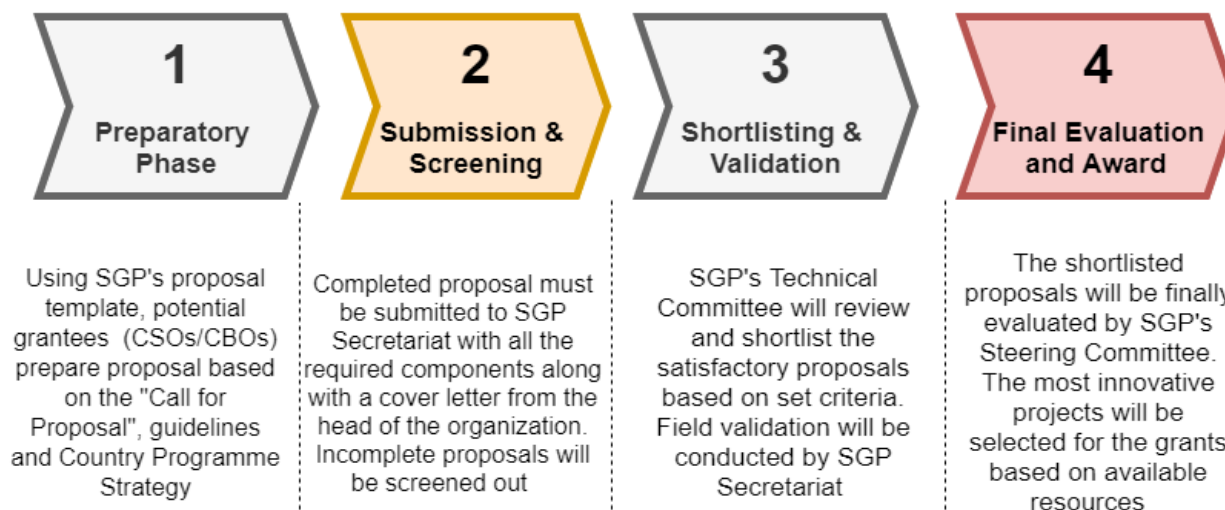
Please refer the **SGP Proposal Template** at <https://bit.ly/31ymDII> . Refer the Country Programme Strategy (CPS) <https://bit.ly/3m5lcDi> for Operational Phase 7.

The deadline for the submission of proposals is **27th April 2021**. Proponents are encouraged to submit the proposals in advance to permit enough time for review. Please see the Project Proposal Review Process below. For further information contact, National Coordinator / Programme Assistant, GEF-Small Grants Programme, UNDP, Thimphu at 02-322424 [Ext-330/331] or e-mail to tshering.phuntsho@undp.org OR tenzin.wangchuk@undp.org

Project Proposal Review Process

The GEF-Small Grants Programme is implemented by UNDP in partnership with the Royal Government. The "project proposal review process" will follow the four steps in the selection of the most innovative proposals.

Project Proposal Review Process



Preparatory Phase

- The call is open to all eligible civil society organizations (CSOs) and community-based organizations (CBOs) in the country who are interested in contributing to global environmental benefits by implementing micro projects.
- All interested CSOs/CBOs must prepare proposals using SGP's standard Proposal Template. The proposals can be also submitted in Dzongkha and in video format especially for CBOs who have limitations.
- Proposals must be prepared based on the SGP Country Programme Strategy
- All consultations (local or national) must be conducted during the proposal development phase and relevant agencies and authorities must be informed and their approval sought in advance.
- SGP Secretariat can be contacted for clarifications.

Submission and screening

- Qualified CSOs/CBOs must submit the full proposal documents within specified time.
- Ensure that all components of the proposal are properly written.
- Supporting letters from agencies and institutions must be submitted as additional documents.
- SGP Secretariat will initiate the screening process.
- CSOs/CBOs that do not meet the eligibility criteria or submits incomplete proposals will be screened out.
- Satisfactory proposals will be reviewed by SGP's Technical Committee members

Shortlisting and validation

- SGP's Technical Committee will review and shortlist the project proposals based on the set criteria, sub-criteria, and point system.
- Shortlisted proposals will be recommended for field validation.
- The proposals will be then presented to the Steering Committee for final evaluation

Final Evaluation and Award

- The shortlisted proposals will be evaluated by SGP's Steering Committee.
- Based on the final scoring and field validation report, the Steering Committee will take decision to select the most innovative proposals.

- The selected CSOs/CBOs will be contacted to accept the grant and signing of Memorandum of Agreement.
- The project will be subjected to strict monitoring and evaluation.