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Title: Regional Knowledge Management Specialist

Date submitted: 12 October 2015

1. Practice area : Environment & Energy	
2. Mission period (incl. of travel days) From : 5-9 October 2015	
3. Type of mission : Communications, KM and technical back stopping: attending the Training of Trainers on REDD+ Concept for the UNDP GEF/SGP/CBR+ Grantees (CBR+ Project) and discussing issue about National REDD+ Academy Training Event	4. Clients: UNDP CO: Mr. Chhum Sovanny CBR+: Mrs. Ngin Navirak and CBR+ Grantees/ participants FCPF: Mr. Nhem Sovanna and Mr. Nhem Sareth UN-REDD: Mr. Lun Kimhy
5. Purpose of mission: <ul style="list-style-type: none">- To provide support on knowledge management and communications and to ensure that the communications materials will be well used and applied in the practical context of the CBR+ grantees to further provide training extension and REDD+ awareness raining- To follow up on the National REDD+ Academy Training Event	6. Documents, materials, resources Training Agenda
7. Mission members Heang Thy	8. Costs: UNDP/UN-REDD Global Budget
9. Brief summary of the mission: CBR+ is a global initiative co-financed by the UN-REDD Programme and the GEF Small Grants Programme (SGP), and delivered through the mechanisms of SGP. The initiative aims to catalyze REDD+ readiness from the ground up, bringing resources and capacity to indigenous peoples and other forest-dependent communities, empowering them to engage in national REDD+ activities and pilot REDD+ methodologies and approaches. CBR+ is piloting in two countries from each of the UN-REDD Programme regions (Africa, Asia-Pacific, and Latin America and the Caribbean). Alignment with national REDD+ processes and approaches is central to the CBR+ concept. CBR+ in Cambodia focus on the creation of "bottom-up" activities and ideas to inform and feed into national REDD+ processes, by supporting communities to initiate activities, build capacities, exchange information, pilot methodologies, develop models of representation and participation, and implement their visions for REDD+ in alignment with national REDD+ policies, goals and objectives. To ensure that CBR+ projects align with UN-REDD National Programmes, Cambodia CBR+ Country Strategy has been developed and approved by SGP/CBR+ NSC meeting. The announced the call for CBR+ proposal has been posted in March 2015. Stakeholders workshop to dissemination of CBR+ County Plan and Participatory proposal development have been conducted for more than 60 participants from LNGOs and CBOs in the 7 target provinces of CBR+. As the results, 30 project proposals from LNGOs and CBOs have been applied. Base on selection criteria and appraisal assessment to 20 project shortlisted, UNDP GEF SGP/CBR+ NSC members reviewed through a transparent, objective and timely review process 13 project proposals approved by two NSC meetings in May and June 2015. Now those approved projects have sign grants MoAs and starting implement their project. The ToT training on REDD+ concept is designed to support the 13 GEF SGP/CBR+ grantees to increase their knowledge and understanding of REDD+ in order to facilitate further engagement supporting Communities and IPs in the target provinces to fully participate in consultation and decision making process related to	

climate change and REDD+ in Cambodia.

The objectives of the training were to:

- Recognize, clarify and strengthen the linkages between CBR+ and the national REDD+ strategy in Cambodia;
- strengthen knowledge of GEF SGP/CBR+ grantees regarding the concepts of REDD+, and how to use REDD+ extension materials; and
- build a network among the 13 GEF SGP/CBR+ grantees and the national REDD+ programme including with REDD+ Consultation Group (CG) and REDD+ Taskforce Secretariat (RTS) to ensure technical support and quality assurance during CBR+ project implementation.

There were around 50 participants comprised of 3 participants from each grantee organization, relevant NGO and Government institutions (2 LINGO/CBO staff and 1 FA/MoE provincial staff), 13 new GEF SGP/CBR+ grantees; SGP/CCBAP team (5 people), and available SGP/CBR+ NSC members and Trainers.

My key objectives in attending this TOT were to:

- Support the CBR+ training event as a resource person;
- Provide advice (including through a presentation) on the past processes for KM/communications in Cambodia under the UN-REDD Programme;
- Explain (through a presentation and/or participation in discussions) how knowledge generated by CBR+ grantees can be captured and disseminated; and
- Explain (through a presentation and/or participation in discussions) how such a national process can be linked to regional/international KM processes.

9.a Findings

- **Support to the CBR+ training event as a resource person:**
 - Support was provided through assisting Communications Officer to develop presentations and organize discussion groups;
 - The discussion went very well and grantees were able to identifying key communications materials to be used for their awareness raising activities and also brainstorming REDD+ activities relevant to lessons learned, experiences and especially results/achievements and so to ensure that knowledge was shared and captured;
- **Meeting with Mr. Nhem Sareth, Communications Officer/FCPF on KM plan and sharing of lessons learned and knowledge that will be generated:**
 - Planned activities will be shared with KM Specialist and necessary support will be provided when requested;
 - Continually provide information, lessons learned, and knowledge through contributing articles to the global UN-REDD Newsletter; and
 - Further discussion and follow up will take place to ensure information flow from country to regional team.
- **Others:**
 - Briefly discussed with Mr. Chhum Sovanny on issue of the National REDD+ Academy Training – which was pending, and also
 - Briefly discussed with Mr. Chhun Delux on potential dates for the National REDD+ Academy Training.

9.b Results achieved (key outputs)

- The CBR+ training was completed and there will be continuing follow-up with Mrs. Navirak on support in terms of communication materials and implementing activity plans for the grantees.
- The issue on the National REDD+ Academy Training was discussed with some key relevant colleagues and will be followed up by email.

9.c Expected outcomes and impacts

- A plan to ensure that the past processes for KM/communications in Cambodia under the UN-REDD

Programme could be linked to regional/ international KM processes.

- Advice and support of how knowledge generated by CBR+ grantees could be captured and disseminated were discussed and agreed with all CBR+ grantees; and
- Discussion on how to resume the preparations/arrangements of the National REDD+ Academy Training. However a new schedule for this training will be defined and finalised later by email communication.

9.d Challenges and Observation

Programme support:

- The training went well as planned. All grantees from identified areas and provinces of the CBR+ projects and relevant stakeholders were invited to this training of trainers (ToT). An observation was that most of the grantees are from communities/grassroot level and while most of them haven't heard about REDD+ and yet some agenda items of training was very technical – which caused confusion among most of them. Therefore next training should be more focused on a simpler and less technical agenda with emphasizing more on the REDD+ concept and connection to CBR+ processes. So that the participants are confident in further providing an on-going process of REDD+ training to their targeted communities.

10. Key counterparts:

- UNDP CO: Mr. Chhum Sovanny (Programme Analyst)
- FCPF: Mr. Nhem Sareth (Communications Officer/National Level)
- UN-REDD: Mr. Lun Kimhy (National Programme Coordinator)

11. Follow up action matrix

Action to be taken	By whom	Expected completion date
Draft of identification of communication materials and plan will be completed by all grantees, and collated and shared by Mrs Ngin Navirak.	Mrs. Ngin Navirak	End of October 2015
A draft of Communications and KM plan will be updated and shared.	Mr. Nhem Sareth	November 2015
A follow up on new dates for organising National REDD+ Academy Training	Ms. Thy Heang	October-November 2015

12. Distribution list:

UNDP (Chhum Sovanny), UN-REDD (Joel Scriven, Tim Clairs, and Tim Boyle)

Training Agenda

Time	Agenda	Person in charge	Notes
Day 1: Tuesday 06 October 2015			
8:00 – 8:30am	Registration	Socheata and Seng Sun	
8:30 – 9:00 am	Welcome Remarks	CBR+ NSC, Representative (TBC)	
9:00– 9:15 am	Introduction of training objectives	Ngin Navirak	Presentation on training objectives and schedule will be prepare for this session
<i>Introduction</i>			
9:15 – 9:45 am	Session 1: Getting to know each other	Mr. Chong Ear	
9:45 – 10:15 am	Tea break	All participants	
10:15 – 11:00 am	Session 2: setting the context Session 3: Expectation and Norm	Mr. Chong Ear	
<i>Module 1: Forest and Climate Change</i>			
11:00 – 12:00 pm	Session 4: Climate Change and its impacts Plenary discussion	Resource Person Climate Change Department, GSNCSD, MoE (TBC)	
12:00 -1:30 pm	Lunch break	All Participants	
1:30 – 2:30 pm	Session 5: Role of forest in Climate Change Plenary discussion	Resource Person Climate Change Department, GSNCSD, MoE (TBC)	
<i>Module 2: Introduction to REDD+</i>			
2:30 – 3:30 pm	Session 6: Introduction to REDD+: Warsaw Framework Session 7: Overview of REDD+ in Cambodia: Roadmap to Readiness, institutional arrangements Plenary discussion	Resource Person, Mr. Kimhy Lun	
3:30 – 4:00 pm	Tea break	All participants	
<i>Module 3: REDD+ in Cambodia</i>			
4:00 – 5:00 pm	Session 8: REDD+ safeguards & SIS Plenary discussion	Resource Person Mr. Kimhy Lun	
5:00 -5:20 pm	Recap and outline of Day 1 training	Navirak	
Day 2: Wednesday 07 October 2015			
<i>Module 3: REDD+ in Cambodia (Continue)</i>			
8:00-9:00 am	Recap 1 st day training	Ms. Navirak/Participant	One or two volunteer participants will be selected to report it

9:00 – 10:30 am	Session 9: Cambodia's National REDD+ Strategy: Contents Plenary discussion	Mr. Nhem Sovanna	This should focus on what the vision of REDD+ is for Cambodia; what the drivers of deforestation and degradation are; what Cambodia plans to do to address these drivers; and how safeguards will be operationalised
10:30- 10:45 am	Tea Break		
10:45- 12:00 pm	Session 10: Proposed policies and measures and linkages with CBR+ Plenary discussion	Resource Person, Mr. Nhem Sovanna	
12:00 – 1:30 pm	Lunch	All Participants	
Module 4: REDD+ Communications and Knowledge Materials			
1:30 -3:00 pm	Session 11: Introduction to REDD+ communications and knowledge materials. Plenary discussion	Resource Person, Ms. Thy Heang	Highlight What kinds of KM or advocacy messages needed from CBR+ grantees and IPs representatives which will be useful for sharing with REDD policy makers at national and regional levels.
3:00-3:30 pm	Tea break		
3:30 – 5:00 pm	Session 12: Adapting materials for local communities – proposed action by CBR+ grantees (Clinic session) Plenary discussion	Resource Person, Mr. Nhem Sareth	Each grantee draft a plan and brainstorm/consult with RTS/FCPF PMU
5:00-5:30	Recap 2 nd day training	Ms. Navirak/Participant	One or two volunteer participants will be selected to report it
Day 3: Thursday 08 October 2015			
8:00-4:45	Group Work/clinic session: Each CBR+ grantee will work together to prepare their training session plan and materials needed for echo-training to Committee members. The SGP team and available training will be there to support each grantee as needed.	SGP team and available trainers	With support from SGP Team and Trainer, Each CBR+ grantee needs to prepare their Echo-training plan and materials for CF/CFi/CPA and key stakeholders in their respective sites.
4:45 – 5:00 pm	Training evaluation	Mr. Hou Serey Vathana	
5:00 – 5:15	Closing remarks	CBR+ NSC, representative (TBC)	