INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: [16-11-2021]

Country: Egypt

Description of the assignment: Overseeing and providing technical support to the Rehabilitation and Social Care of Persons with Disabilities at the Ministry of Social Solidarity.

Project name: Strengthening the Institutional and Human Resources Capacities of the Ministry of Social Solidarity

Period of assignment/services (if applicable): 11 months

Proposal should be submitted at the following address Ministry of Social Solidarity - 19 Sheikh Al Maraghi Street - Agouza - Giza - Building 1, first floor, Mrs. Amira Bayoumi - Mobile No.01115509493 or by email to: sihc@moss.gov.eg no later than 30th of November 2021.

1. BACKGROUND

Egypt 2014 Constitution recognizes social protection and social justice as a right for citizens and dedicated one pillar of the national Sustainable Development Strategy (SDS) - Egypt Vision 2030 specifically to Social justice (fifth pillar), with specific reference to Sustainable Development Goals (SDGs) 1, 2, and 5. The Ministry of Social Solidarity (MoSS) is the mandated government body responsible for providing social safety networks for Egypt’s most vulnerable citizens. MoSS’s main vision goals aims in creating a social safety net for citizens by supporting and protecting poor families, caring for low-income people, raising their standard of living and improving the level of services provided to them, in addition to MoSS’ three main strategic policies: Social Protection, Social Care, and Social Development.

The overall objective of this project, which is funded by the British Government and the EU Delegation as part of its Covid-19 Response, is to support the Ministry of Social Solidarity’s social protection efforts during the pandemic. The suggested outputs are responsive to the priority areas of interventions identified by MOSS.
This will be achieved through working on two interlinked tiers of the COVID-19 outbreak’s response to reduce the implications on the vulnerable groups. The first tier is concerned with prevention of infection of new people to flatten the curve of mounting cases and the second tier will work on addressing the socioeconomic consequences of COVID-19.

The project will work on four outputs including:
Output 1: Enhanced awareness of Takaful and Karama beneficiaries on COVID-19 through supporting MoSS in adapting and expanding existing Waai programme advocacy and awareness tools.
Output 2: Enhanced institutional capacity of MoSS through digitalization of systems to better support beneficiaries respond to Covid-19.
Output 3: Improved socio-economic status of vulnerable groups amid Covid-19
Output 4: Support 168 Elderly Care Institutions and 7 Homeless Shelters for the Elderly managed by MoSS and dedicate information and support to PWD to decrease the risk of infection by Covid-19 to vulnerable groups.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

- Oversee the policy, planning, and coordination of programs for PwDs under the MOSS, as per the provisions of the CRPD, the Constitution (2014), Law #10 of 2018 on the rights of persons with disabilities, and the CRPD.
- Review MOSS’s disability strategies, programs, policies, guidelines, and regulations and ensure that they are in sync with the Ministry’s Strategic Plan and Sustainable development strategy: Egypt 2030 national development goals.
- Review the Special Schemes aimed at rehabilitation and social, educational, and economic empowerment of PwDs, e.g. supply of aids and appliances, residential schools, skills training, etc.
- Review the management of vocational rehabilitation centers, social employment centers, and other institutions and services for the welfare and rehabilitation of disabled persons.
- Liaise with Local authorities, relevant Ministries, and other stakeholders on disability issues and liaise on the national disability action plan.
- Facilitate the production of Ministry reports on disability programs and projects.
- Support MoSS in monitoring the Disability Support Fund and the ACIF (Attaa Charity Investment Fund).
- Review the implementation of Egypt’s development agenda of Persons with Disabilities (PwDs).
3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:
Master/PhD degree in Public Policy or Disability studies, or related fields.

II. Years of experience:
At least 15 years' experience in the areas of Disability and Rehabilitation.

III. Competencies:
- Previous work experience with international organizations, multinational companies and the government.
- Good knowledge and understanding of disability policy, strategic planning and measurement
- Proven experience in working on disability sector, inclusion programs, and disability mainstreaming.
- Strong skills in analysis, critical thinking, problem solving and reporting.
- Fluent in Arabic and English: speaking and writing.
- Strong teamwork and team building skills
- Excellent public speaking and presentation skills.
- Excellent communication and advocacy skills.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:
1. Proposal:
   (i) Explaining why they are the most suitable for the work
   (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references

5. FINANCIAL PROPOSAL

- Payment Upon Deliverables/outputs contracts
Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this amount (including travel, per diems, and number of anticipated working days per deliverable).
Deliverables:
Deliverable-1: Preparing a report on the National Disability Plan and achievements during 2021
(Duration: one month)

(Duration: one month)

Deliverable-3: Submitting a report on the review of the assessment report of the rehabilitation centers, the development plan, and kick-start the implementation in coordination with the relevant partners.
(Duration: one month)

Deliverable-4: Finalizing and monitoring the plan for monitoring and evaluating nurseries for children with disabilities, and setting a plan for development and performance follow-up.
(Duration: one month)

Deliverable-5: Submitting report on the media plan and social marketing plan relating to disability issues.
(Duration: one month)

Deliverable-6: Developing performance standards related to the capabilities of employees in the central administration and public administrations, as well as performance standards and a post-training plan.
(Duration: one month)

Deliverable-7: Developing a plan to build the capabilities of employees in the central administration and public administrations, as well as performance standards and a post-training plan.
(Duration: one month)

Deliverable-8: Examining Karama database and categorization of disabilities types and sub-types and submitting an analytical report.
(Duration: one month)

Deliverable-9: Examining integrated services card database and categorization of disabilities types and sub-types and submitting an analytical report.
(Duration: one month)

Deliverable-10: Analyzing grievances and problems related to provision of services to people with disabilities and submitting an analytical report.
(Duration: one month)

Deliverable 11: Contributing to aggregating NGOs working in the field of disability, categorizing them and working on having sustainable outcomes.
(Duration: one month)

6. EVALUATION

Cumulative analysis
When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight; [70]
* Financial Criteria weight; [30]

Only candidates obtaining a minimum of 49 point would be considered for the Financial Evaluation

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