

## **Terms of Reference**

### **Small arms and light weapons National Expert in Rwanda**

**PROJECT:** Supporting African states towards the vision of “*Silencing the guns in Africa by 2020*”

**REFERENCE :** UNREC-UNOCA-ECCAS /STG/EXPERT/08/2018

**POSITION:** National Expert

**DUTY STATION:** Kigali

**DURATION:** 10 days

**DATES:** 1 May 2019 – 18 May 2019

#### **Context**

The Kinshasa Convention is an African sub-regional Small arms and light weapons (SALW) regulation instrument. Similar to the Economic Community of West African States (ECOWAS) Convention, the Southern African Development Community (SADC) Protocol or the Nairobi Protocol on Small Arms, the Kinshasa Convention addresses the illicit trafficking and uncontrolled proliferation of SALW by providing a regionally harmonized set of control measures. The Convention contains provisions relating to the transfer, possession, marking and tracing, record-keeping and stockpile management of small arms, with a view to assisting States in adequately addressing the illicit and destabilizing flows of arms.

The Kinshasa Convention entered into force on 8 March 2017. Eleven (11) Member States of the Economic Community of Central African States (ECCAS), also participants in the United Nations Standing Advisory Committee on Security Questions in Central Africa (UNSAC), have signed the Kinshasa Convention: Angola, Burundi, Cameroon, Chad, Congo, Democratic Republic of the Congo, Equatorial Guinea, Gabon, the Central African Republic, Rwanda and São Tomé and Príncipe. As of today, seven (7) Member States of ECCAS and of UNSAC, Angola, Cameroon, Chad, Congo, Gabon, the Central African Republic and São Tomé and Príncipe, have ratified the Convention.

The Economic Community of Central African States (ECCAS), with the technical support of the United Nations Regional Centre for Peace and Disarmament in Africa (UNREC) will conduct a legal analysis on small arms related national legislation and institutional situation in its eleven (11) Member States and elaborate a harmonized guide for the implementation of the Kinshasa Convention. The project will be implemented with the collaboration between UNREC, ECCAS and UNOCA with political support from the African Union.

#### **Responsibilities**

Under the overall guidance of the Deputy to the Director of UNREC and the directly supervision of the Project Coordinator, the National Expert will assist the International Consultant to:

- Analyse national legislation on SALW
- Identify and contact national empowered stakeholders on SALW control;
- Collect and manage data on SALW from multiple sources using a pre-established research methodology;
- Share the result of the analysis of the data with the International Consultant;

## Duration

The National Expert will spend 10 days between **1 May 2019 and 18 May 2019** to complete the evaluation with the International Consultant. The National Expert will be home based. He or She will provide progress reports to the Project Coordinator.

**Remuneration:** The National Expert will be paid \$1,500 in two instalments.

## Education and experience:

**Education:** University degree at the bachelor level or equivalent in Political Science, Law, International Relations, Conflict Studies, Communication or other related fields.

**Experience:** At least three (3) years of relevant experience in the field of SALW and armed violence. The knowledge of the country is necessary.

## Competencies:

**Professionalism:** Proven track record in conducting SALW assessments and/or national surveys and demonstrated knowledge of and experience in applying the International Small Arms Control Standards (ISACS) Assessment Tool; proven track record of collaboration with national actors in the security sector, including government ministry officials, police and army officers; proven track record of collaboration with NGOs and research institutes working in the region and on SALW issues.

**Research:** Extensive experience in conducting research in conflict-affected states, preferably in the Central African countries; able to work within a research methodology and meet the research objectives as established by the overall project.

### **Communication**

Speaks and writes clearly and effectively; has demonstrated ability to draft high quality analytical reports in English or French.

## Languages

For the position, fluency in oral and written English and basic working knowledge of French is required.

## Application procedure

Eligible candidates should submit:

- Cover letter
- P11 personal history form
- Detailed CV
- Three References

Nota Bene: Female candidates are strongly encouraged to apply.

## Selection criteria

Selection Criteria	Max. Score
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University degree at the bachelor level or equivalent in Political Science, Law, International Relations, Conflict Studies, Communication or other related fields.	20
At least three (3) years of relevant experience in the field of SALW and armed violence. The knowledge of the country is necessary.	
Extensive experience in conducting research in conflict-affected states, preferably in the Central African countries; able to work within a research methodology and meet the research objectives as established by the overall project.	40
Proven track record in conducting SALW assessments and/or national surveys and demonstrated knowledge of and experience in applying the International Small Arms Control Standards (ISACS) Assessment Tool; proven track record of collaboration with national actors in the security sector, including government ministry officials, police and army officers; proven track record of collaboration with NGOs and research institutes working in the region and on SALW issues.	20
Speaks and writes clearly and effectively; has demonstrated ability to draft high quality analytical reports in English or French.	20
Total	100