United Nations Development Programme  
Country: Ukraine  
Project Document

**Project Title:** Young Football Volunteers: Sport and Volunteering for MDG

**UNDAF Outcome(s):**
Outcome 3 (Area 2. Social Development) – More people adopt healthy and safe patterns of behavior
Outcome 3 (Area 3. Governance) – Government enables the active contribution of civil society in national and local decision-making processes and improved service delivery

**Expected CP Outcome(s):**
Taken from the CPD
1. Community mobilization supported in all regions to address social and health service requirements. National authorities supported in developing and implementing policies for social inclusion.
2. Capacity of national and local authorities and CSOs to increase transparency and accountability developed;

**Expected Output(s):**
(Those that will result from the project)
Contributing to MDG achievement by leveraging sports as an enabler to promote social cohesion, strengthen civil society and improve youth (12 to 20 years) physical and social health in the Autonomous Republic of Crimea, the Oblast of Kherson and the Mykolaiv Oblast.

**Implementing partner:** Ukrainian State Service for Youth and Sports

---

The project Young Football Volunteers, in the larger framework of the State Social Project ‘Let’s Do It Together’, actively contributes to the sustainable achievement of the Millennium Development Goals, with a particular effort in achieving Goal 6 (combat HIV, Malaria and other diseases) and aims to harness the social and educational potential of football and sports in general for youth development in the Autonomous Republic of Crimea, the Oblast of Kherson and the Mykolaiv Oblast.

The project will leverage football and football-related training exercises as a catalyst to reach directly young people aged 12 to 20 years living in rural areas of the 3 above mentioned regions (at least 6000). The YFVol will empower disadvantaged segment of youth to positively develop their personality and character, and thus improve their physical and social health and foster a stronger civil society – all with the aim of achieving the MDGs. Adolescents will be taught personal responsibility with regard to their health and social development, inspiring them to become themselves agents of change for their communities. Special attention in their training will be given to HIV and AIDS awareness.

In addition, the project will also aim to promote an enabling environment for 300 trained coaches and youth leaders to take the lead on small-scale, community based projects—thereby effectively demonstrating the power of voluntary and civic engagement in tackling the development issues of the regions and ultimately to the overall MDG achievement of the country.

Finally, the project will support local institutions to improve their current plans to involve youth in the development of their communities and expand them further. Assistance will be provided in integrating volunteerism factor in their action plans to make the action sustainable and to give to local communities the full ownership of the initiative.

---

<table>
<thead>
<tr>
<th>Programme Period:</th>
<th>2012-2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Result Area</td>
<td>Poverty Reduction and MDGs</td>
</tr>
<tr>
<td>(Strategic Plan)</td>
<td></td>
</tr>
<tr>
<td>Atlas Award ID:</td>
<td></td>
</tr>
<tr>
<td>Start date:</td>
<td>1 February 2012</td>
</tr>
<tr>
<td>End Date:</td>
<td>30 December 2015</td>
</tr>
<tr>
<td>PAC Meeting Date:</td>
<td>16 November 2011</td>
</tr>
<tr>
<td>Management Arrangements</td>
<td>NIM project</td>
</tr>
</tbody>
</table>

**Total resources required:** 442,144 USD

**Total allocated resources:** 442,144 USD

- Regular (UNDP) 41,814 USD
- Other:
  - UNOSDP (UNV)* 246,110 USD
  - UNV SVF 154,220 USD

**Unfunded budget:** 0 USD

*UNOSDP contribution is EUR174,000 and includes UNV support cost of 10 percent

---

Agreed by (Government) [Signature] Date: [Signature date]

Agreed by (UNDP) [Signature] Date: 9.1.2012

Ricarda Rieger, Country Director

Agreed by (UNV) [Signature] Date: 12/04/2012

Flavia Pansieri, Executive Coordinator
Situation Analysis

1. Background

Ukraine is a middle income country and its Human Development Index (HDI) is 0.729, which gives the country a rank of 76 out of 189 countries with comparable data. The HDI of Europe and Central Asia is 0.751 today, placing Ukraine below the regional average.

When in 1991 Ukraine made its choice for a democratic system Ukrainian citizens began to create volunteer and civil society organizations and started to engage in civil initiatives. However in many regions of the country, volunteering is yet not considered as an opportunity for personal growth of the volunteer himself/herself. Studies have found that nearly 48% of Ukrainians participate in volunteer activities at least once per year, yet only 8.3% of people volunteer for civil society organizations. Moreover, according to the latest UNICEF report on “Youth Policy”, only 3-4% of young people volunteer in youth organizations. The report draws a picture of young people “being apathetic and disengaged from meaningful participation with few organizations providing the kind of opportunities that they felt met their needs”. However, it also highlights the “young people’s eagerness for change and for their greater involvement in youth movement that are appropriate to their needs”.

Ukraine has also one of the fastest growing HIV/AIDS epidemics in the world. Experts estimated in August 2010 that 1.33% of the adult population of Ukraine was infected with HIV, the highest rate in Europe. Although HIV/AIDS has to date remained concentrated among marginalized and vulnerable populations, it may be spreading rapidly to the broader population. Moreover, the majority of those infected are currently under 30 years of age; with 25% of those affected still in their teens. In Ukraine, the Oblasts of Kherson, Mykolaiv and the Autonomous Republic of Crimea are particularly affected by the HIV pandemic.

According to the latest National MDG Report, Ukraine is not likely to achieve the Goal 6 unless proper actions are taken urgently. In particular, concerning youth the MDG report also states that “only 40% of young people correctly identified ways of preventing the HIV transmission. Because of the lack of trained personnel, there is a limited scope of consistent and comprehensive HIV awareness programmes for Ukrainian Youth”. The MDG report also stresses the importance that “developing healthy life skills is a fundamental component of educational activities, helping young people to deal with the problems and demands of everyday life. Innovative means of promoting HIV awareness among the general population, such as advertisements on the radio and television or integration of HIV awareness-raising campaigns into high-level sports or cultural events, have not yet been introduced in the country”.

In addition, youth – especially in rural areas – are often considered passive and prone to fall into risky behaviour such as drinking and drug abuse. That, together with the lack of opportunities, both professional and recreational, brings a sense of frustration and pessimism that makes young people reduce their engagement in the social life of their communities.

This initiative has been officially developed in the framework and with the support of the State social project “Let’s Do It Together” (LDIT) planned and led by the Ministry for Education, Science, Youth and Sport and implemented by state institutions, non-governmental organizations and UN agencies. LDIT was officially launched in May 2011 in preparation of the upcoming Euro UEFA 2012 Football Championship (June 2012) to maintain momentum and spread positive messages related to football and healthy behaviours. The Young Football Volunteers (YFvol) project contributes to the implementation of three resolutions adopted by the UN General Assembly on Sport for Development and Peace and is in line with the Ukraine State target-oriented social program "Youth of Ukraine" and the recent UN-Ukraine Partnership Framework for 2012-2016.

2. Previous work of UNDP and UNV

The United Nations Development Programme has successfully undertaken activities to support local communities and volunteers in Ukraine. In the recent years UNDP has implemented several projects to develop local institutions and local communities in several ways: Crimea Integration

---


and Development Project (CIDP), Chornobyl Recovery and Development Project (CRDP), Municipal Governance and Sustainable Development Project (MGSDP), and the Community-Based Approach (CBA) project.

The overall expected outcome of UNDP is to create 1) at policy level: an enabling environment in Ukraine for democratic local governance and community-led development through a facilitative policy, legal framework and institutionalised participatory, accountable, equitable local governance practices and capacities; and 2) at community level: self-sustaining processes of social, economic and environmental development.

In particular, UNDP together with UN Volunteers and the former Ministry of Ukraine for Family Youth and Sports have adapted the local development methodology to foster social inclusion and participation of young people in their communities through the 3 years project “Youth Social Inclusion for Civic Engagement in Ukraine” (YSI). The Project built the capacity of 52 Youth Centers through conducting trainings on volunteering, effective communication, healthy lifestyle, gender issues, community development, the creation and management of projects, fundraising for social projects and the functioning of non-governmental organizations. The results and best practices of this project are the methodological base on which the Young Football Volunteers project has been designed. The YSI project has developed a sustainable model for youth activities, considering youth issues not as an isolated challenge, but as a cross-cutting opportunity for local communities. The overarching goal is that young people and youth centers should not be isolated but deeply integrated in the activities of the local communities, both as recipients of services, and, at the same time, also as active participants.

Therefore the project strived to create an enabling environment for youth to be empowered and take an active role in improving their communities. To do so a special emphasis has been put on volunteerism as a way to acquire new skills necessary for youth for the achievement of success in their adult lives as well as a tool to engage youth in active and effective participation in the life of their community.

I. STRATEGY

Overall objective

The overall objective of the project is to contribute to MDG achievement by leveraging sports as an enabler to promote social cohesion, strengthen civil society and improve youth (12 to 20 years) physical and social health in the Autonomous Republic of Crimea, the Oblast of Kherson and the Mykolaiv Oblast.

The objective is in line with the 3rd Outcome (Social Development Area) of the UN Partnership Framework which states that “more people adopt healthy and safe patterns of behaviour”. The project activities will be focused on youth as “the health of adolescents, according to the Ministry of Health, is worsening and the incidence of morbidity among adolescents continues to increase”. Within the Partnership Framework, it is also recognized the special role of UN “to promote, strengthen and engage the volunteer movement as a powerful tool for civil society organisations to mobilize additional resources and empower citizens, especially youth at the grass root level.” Moreover, mobilizing volunteers to support the development agenda of UNV partners is a priority under the UNV Corporate Plan.

The project activities will contribute to development of national volunteerism programming, in addition to proactive advocacy and mobilization of young national community volunteers. The initiative is in line with the UNV Programme Strategy “Volunteerism for Peace and Development” for 2011-2013 as it mobilizes and harnesses the Potential of Youth at the community levels.

Moreover the project will support the integration of volunteerism into a national programme with a specific focus on two thematic areas, primary health care and HIV/AIDS and non-formal education.

Regarding national policies, the project is also relevant for the State target-oriented social program “Youth of Ukraine” approved in 2009 by Cabinet of Ministers of Ukraine and to be implemented for the period of 2009-2015. Its main objective is defined as "development of a system of comprehensive support to civic engagement of the youth, aimed at self-determination and self-realization of the youth and creation for this objective necessary legal, humanitarian and economic conditions, as well as provision of social guarantees”. The promotion of healthy behaviors and the
fight against the spread of HIV/AIDS are highlighted as one of the most important priorities of the program.

**Beneficiaries**

The YFVol project will target young people as its overall beneficiaries. It will leverage football and football-related training exercises as a catalyst to directly reach young people aged 12 to 20 years living in rural areas of the 3 above mentioned regions (at least 6000). It will empower disadvantaged segment of youth to positively develop their personality and character, and thus improve their physical and social health and foster a stronger civil society – all with the aim of achieving the MDGs. Adolescents will be taught personal responsibility with regard to their health and social development, inspiring them to become agents of change for their communities. Special attention in their training will be given to HIV and AIDS awareness through for example, peer to peer education, community conversation enhancement and voluntary counselling and testing.

In addition, the project will also aim to promote an enabling environment for the 300 trained coaches and youth leaders to take the lead in designing and implementing small-scale, community based projects—thereby effectively demonstrating the power of voluntary and civic engagement in tackling the development issues of the regions and ultimately to the overall MDG achievement of the country.

The third beneficiaries are the local institutions that will be supported to assess their current plans to involve youth in the development of their communities and expand them further for management of youth volunteering. Support will be provided in integrating volunteerism factor in their action plans to make the action sustainable and to give to local communities the full ownership of the initiative.

**Methodology**

The project YFVol, in the larger framework of the State Social Project “Let's Do It Together”, actively contributes to the sustainable achievement of the Millennium Development Goals, with a particular effort in achieving Goal 6 (combat HIV, Malaria and other disease) and aims to harness the social and educational potential of football and sports in general for youth development in 3 oblasts of Ukraine and to promote a culture of civic participation for youth.

The expected outputs of the project are:

1. A comprehensive and age appropriate set of guidelines (manuals for instructors and coaches) using football as a tool to promote youth development adapted into the Ukrainian context and aligned with the national MDGs targets.
2. Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs aiming to improve young people's health and foster their civic engagement.
3. An enabling environment for youth to promote and implement community based, MDG-related projects through volunteerism.

In order to achieve these outputs, UNV will partner with GIZ, UNDP and local NGOs to first select a pool of experts on youth education and outreach to adapt South Africa’s highly successful “Youth Development through Football” (YDF) manual to the Ukrainian context and receive certification from the Ministry of Education. The YDF methodology for Ukraine will take into account the good practices and recommendations that were presented in the GIZ/YDF Impact Assessment and Annual Report of 31 July 2011. The YDF methodology as set out in the manuals will provide instruction on how to train coaches to function as role models for the youth they train, and on how football coaching can be combined meaningfully and effectively with the teaching of life skills. They contain steps for training sessions for the target groups: children, youths/teenagers and girls. They also focus on thematic areas such as football and health (HIV/AIDS), football and environment, youth participation, and violence prevention, and show how to combine these topics with football exercises. The project activities will contribute to the achievement of the MDGs, particularly MDG 6, by developing healthy life skills of young people and embedding these skills into the educational component of the football training. The project will also promote HIV awareness among the
general population by integrating HIV awareness-raising campaigns into sports events in line with the recommendations of the MDG report for Ukraine.

The overall aim of these manuals is to combine the different perspectives and to make social workers out of football coaches and football coaches out of social workers.

With the material finalized, cascade trainings will be organized by GIZ, the first round of which will be for developing instructors (Training of Trainers). In its second round, at least 300 coaches, selected from among teachers, CBO/NGO representatives and youth leaders will be trained to deliver sport-based lessons who in-turn will coach 6000 young people with special focus on raising awareness and understanding among young people about healthy behaviors (especially related to HIV), environment, gender equality and preventing violence. To ensure and maintain consistent quality of training, the instructors will also regularly monitor the coaches providing, if needed, additional support.

The project will also contribute to organizing regional football tournaments to facilitate the establishment of a volunteers’ network and peer-to-peer exchange of ideas and discussions on how best to engage with one’s communities to serve their development needs. This is especially significant in the Ukrainian context as youth in the rural areas have limited opportunities to interact with other communities and thus are prone to social exclusion. Friendly football matches will be organized to mark the International Volunteers Day.

Furthermore, in order to maximize the effect of the trainings to promote volunteerism for development, the project will provide opportunity to develop community-based, MDG-focused projects to encourage coaches with their young team to design and implement. The projects will depend on the individual needs of the communities and the planning will include local communities and institutions, as both cost sharing partners and beneficiaries of the activities. Leveraging these small-scale, community based efforts, the project also follow through to support local institutions in integrating youth volunteer engagements in their development activities. Youth particularly have the time, energy and skills that can be readily turned to address national development challenges. Youth volunteerism can engage young men and women in a range of attitudes that can improve their participation and positively harness energy to contribute to the realization of national and global development goals, while enhancing their life citizenship and work related skills. At the same time young people can improve their qualification and readiness for employment through the professional and interpersonal expertise gained through volunteering.

Leveraging the experiences from the community based initiatives, the project will also aim to assist local institutions to assess their current plans to involve youth in the development of their communities and expand it further. Support will be provided in integrating volunteerism factor in their action plans. Finally the project will also pilot in selected communities a ‘capacity matching’ mechanism between NGO/CSO/CBO and local youth, thereby enabling the creation of further volunteering opportunities.

The project will provide the coaches and youth leaders with additional trainings on volunteer management and project design and implementation.

**Gender Strategy**

The project will implement its activities from a gender perspective, ensuring that both young women and men within all target groups benefit from all the rights, resources and opportunities offered through the project.

Particular strategies that will be utilized include:

- Conducting football trainings for particular target audiences (i.e., single-sex groups, age-specific groups) to counter dynamics that can discourage and/or inhibit participation of young women;
- Promoting tolerance and understanding between the sexes in trainings and project activities.
- Insert gender equality as one of the categories on which the activities in the project will be evaluated.
- Periodic consultation with UNDP Gender Focal Point to confirm that all activities and materials are gender-sensitive, non-sexist and conducted without double standards.
Sustainability

The long-term sustainability of the project is envisioned in several ways. Firstly, the project aims to embed the YDF methodology in the physical education school curriculum and sports clubs activities. The YDF will then become a widespread tool for teachers to tackle important yet sensitive topic in an informal and age appropriate way. Moreover, since the Young Football Volunteers project will, in essence, be part of a broader, government-led programme, the recognition, adoption and replication of the YDF methodology by the Ministry for Education, Science, Youth and Sport is expected to be implemented smoothly.

Secondly, the sustainability of the project will be also ensured by integrating the concept of mobilizing youth for development initiatives within the sub-national institutions. The action plans developed and tested within the community will allow continuation of volunteer mobilization scheme even beyond the end of the project. Moreover, the pilot system of matching the CSO with youth volunteers to promote new volunteering assignments is expected to be further strengthened and expanded by UNDP and UNV as part of a full-fledged national initiative starting in the second half of 2012.

Moreover the Young Football Volunteers project will provide adequate instruments and mechanisms to local communities to ensure that all the activities will be replicable without external guidance. In addition, it will strive to create durable network and sustainable partnership among CSO and local institutions building it around the volunteers’ engagement action plans. Moreover, it has been demonstrated by the UNDP/UNV Youth Social Inclusion project that the methodology “Small steps” a powerful motivator for young people to organize social activities.

The Football Federation of Ukraine (FFU) will continue with the non-formal education aspect of the project after it ends. FFU aims to partner with UNV in the framework of its social program “Open Fun Football Schools”, a development initiative using games and the pedagogical “fun-football-concept” as a tool to promote the process of democracy, stability and social cohesion in Ukraine.

In addition, instructors receiving ToT trainings will be chosen from within higher education and State social services. Thus they will be able to use the YDF methodology to continuously train new coaches and further expand the action of the project hence enhancing its sustainability.

II. Detailed description of the activities

OUTPUT 1: A comprehensive and age appropriate set of guidelines having football as a tool to promote youth development is adapted to Ukrainian context in line with the national MDGs targets.

Activity 1: Project mobilization

The project will recruit the International UN Volunteers through the international roster and the national staff will be selected locally. UNDP and UNV will be involved in the selection process. National and international staff will receive inception training by UNV and UNDP on volunteer mobilization and all the previous best practices and lessons learnt from the previous youth projects implemented in Ukraine.

The project office will be in Simferopol, while the national UNV in Mykolaiv and Kherson will be hosted by partner organizations. The team will work under the direct supervision of the Head of the UNDP Sub-Office in Crimea.

Activity 2: Adaptation of the materials on Youth Development through Football to Ukrainian context

The working group will adapt to the Ukrainian context previously developed materials entitled “Youth Development through Football” created for the occasion of South Africa Football Championship. The materials comprise manuals for training instructors and coaches illustrating how social competencies can be integrated into football, and accentuate the responsibility of the coach towards the players. The emphasis of the life skills section is on the prevention of HIV/AIDS and violence, and on strengthening environmental awareness, and community involvement. The working group will also develop the training modalities for the instructors and coaches.
The final products, a “toolkit” for instructors and a “manual” for coaches, will be submitted to Ministry of Education, Science, Youth and Sports to be certified and allow their dissemination in schools as part of the official study program for physical education.

**OUTPUT 2: Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs to improve young people’s health and foster their civic engagement.**

**Activity 1: Organize and deliver trainings for instructors and coaches**

The project youth development specialists will map the Oblasts of Kherson and Mycolaiv as well as the Autonomous Republic of Crimea in order to identify and select 15 instructors (trainers of trainers) and at least 300 coaches (trainers of young people). Therefore, the youth development specialists will promote, through local events, the overall initiative by explaining the goals and modalities within the regions. Establishing good cooperation with the regional department of Youth and Education will be fundamental to maintain their support at the local level throughout the project duration. Ideally instructors will be members of higher education institutions (university of Physical Education) or specialized employees of State Social Services at the Oblast level. Coaches will be selected by the project selection committee mainly among youth leaders, Physical Education teachers, social workers in rural areas and representative from sport association.

The selected instructors will receive training from the team of experts that adapted the YDF to the Ukrainian context to learn the YDF methodology through the “YDF toolkit”. These materials provide instruction on how to train coaches to function as role models for the youth which they train, and on how football coaching can be combined meaningfully and effectively with the teaching of life skills. The instructors will also receive training from the team of experts on monitoring and evaluation in order to highlight the importance of their supervisory role even after the providing training to the coaches. The trainings will be provided by the team of experts that adapted the YDF together with professional facilitators.

The coaches will receive their training at the regional level by the instructors to familiarize themselves with the content and modalities of the YDF manual. With the help of these manuals, coaches are trained in such a way, that they are able to transfer the YDF concepts of the project to young people (12-20 y.o.) at the local level. YDF will use sporting events that emphasize the promotion of youth.

**Activity 2: Organize and deliver trainings for coaches and youth leaders on MDG related project**

Special trainings will be delivered to coaches and youth leaders by the project staff to improve their knowledge on volunteer management, project development and implementation and fund-raising. The trainings will also involve the sharing of previous lessons learnt and concrete best practices successfully implemented in rural areas of Ukraine. The goal is to train coaches and youth leaders on how to encourage young people to overcome idleness and to actively participate in the life of their communities as volunteers. Special attention will be given to why and how to effectively utilize volunteer resources in the framework of the MDGs. These trainings will have as a basis the “Small Steps” methodology and the materials on youth mobilization produced in 2011 by the UNDP/UNV project Youth Social Inclusion for Civic Engagement.

**OUTPUT 3: An enabling environment for youth to promote and implement volunteer MDG-related projects is strengthened in local communities.**

**Activity 1: Young people trained with YFD methodology and peer-to-peer exchange fostered through local football tournaments**

Through the methodology and exercises proposed in the manual, the coaches will train at least 6,000 young people using football as a tool to raise awareness on the prevention of HIV/AIDS and violence, and on strengthening the environmental protection. Coaches will also act as role-models, inspiring youth, to be actively involved in their community and fostering their engagement in social activities. A particular attention will be given to disadvantaged youth (especially young people living in orphanages) and to include girls’ participation at every level.
Coaches will also encourage them to plan and implement small MDG-related projects that will assist them in achieving their goals.

The project youth development specialists will also facilitate the creation of local football tournaments as a way to foster active young people to expand their peer network. In this way, youth will have the possibility to exchange experiences with other peers coming from different backgrounds. This is especially important in rural areas where young people tend to have limited contacts with other communities and to be more prone to social exclusion. These tournaments will also be an occasion for young people to discuss ideas and results of their MDGs projects sharing best practices and lessons learnt in an informal setting. The methodology of the peer-to-peer exchanged is based on the work of the Youth Social Inclusion Project. Young people will come together for the football match, but at the same time during the sports events they will have a space for sharing the experiences and best practices of other young people participating to the MDG projects. Young people will be also encouraged to post information of their project on already existing social network (like Facebook and Vcontacte). In this way their peers in other city will benefit from their experience and eventually, share suggestions among themselves.

The project will then harness these informal network (and in order to keep them active) by creating contests (ex video/photo contests), call for proposals or ad hoc training.

The tournaments will also be used to mark and celebrate the International Year of Volunteers +10 (2011) and for successive International Volunteer Days (IVD) for the next years. Friendly matches will also be organized to mark these occasions. The project youth development specialists will also run a regional awareness campaign covering the main topics that are part of the YDF in order to maximize the visibility of the action and aiming to motivate the existing coaches and young participants and mobilize new ones. The project will be supported by a pool of online volunteers, selected through the UNV tool www.onlinevolunteering.org. The online volunteers will perform several assignments such as creating and administering the website of the project, designing communication and visibility materials and other similar services.

**Activity 2: Community-based grassroots projects designed by youth and local communities focusing on MDG**

In order to maximize the effect of the trainings, the project will develop a mechanism to encourage the coaches/youth leaders to design and implement community-based, MDG-focused projects. The mechanism will draw from the successful practices in the UNV Micro Grant scheme that has successfully been implemented since 2009. The small-scale projects will be cost-shared by local institutions or sub national administration. Depending on the needs of different communities, calls for proposals will have different topics in order to stimulate young people to explore different ways to be active in the society and promote a more inclusive approach to MDG achievement.

Youth MDG projects will be a tool to show to local institutions the work and proactivity of young people and concrete way on how they could be useful for developing their communities.

**Activity 3: Youth actions plans adopted by local institutions to include young people in local development**

Leveraging the experiences from the community based initiatives, the project will aim to assist local institutions to assess their current plans to involve youth in the development of their communities and expand it further. Support will be provided in integrating volunteerism factor in their action plans. Finally the project youth development specialists will also pilot in selected communities a ‘capacity matching’ mechanism between NGO/CSO/CBO and local youth, thereby enabling the creation of further volunteering opportunities.

The action plans will not be linked directly to the project itself, but it will be more a strategic tool to have an intentional approach to generate an enabling environment for youth to participate in the development of their communities.

In fact, the action plans will be a tool for the sustainability of the project, as ideally they will encourage young people to continue to propose and implement small project with the guidance and support of local institutions. In practice it will be done through a participative approach similar to the one promoted by the Community Based Approach (CBA) project, by facilitating discussions among communities and young people. Local institutions will define spaces and opportunities for young people based on the priorities chosen by themselves and relevant to their existing
programs. The project will not establish a unique action plan that will fit all, but will encourage participants to find the best solution for the needs of the village. The formalisation of the action plan as a document is only a final statement already agreed by the local community itself.

Activity 4: Stock taking, best practices and dissemination
The final stage of the project will be dedicated to the collection and analysis of the results of the project, and the identification and collection of best practices and lessons learnt. The information will be then processed and disseminated among the different stakeholders. This is a new area for UNV/UNDP in Ukraine, collecting and capitalizing experiences and best practices from this initiative will provide the opportunity to further expand community mobilization and development activities to other oblasts in Ukraine. In particular, this project modality could become a complementary component of the CBA activities concerning young people throughout the country.
III. RESULTS AND RESOURCES FRAMEWORK

Intended Outcome as stated in the Country Programme Results and Resource Framework:
1. Community mobilization supported in all regions to address social and health service requirements. National authorities supported in developing and implementing policies for social inclusion.
2. Capacity of national and local authorities and CSOs to increase transparency and accountability developed;

Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets:
Indicator: Number of communities with improved access to health and social services. Baseline: 750 communities. Target: Add 600 communities.

Applicable Key Result Area (from 2008-13 Strategic Plan): Poverty eradication and achievement of internationally agreed development goals including MDGs.

Project title and ID (ATLAS Award ID): Young Football Volunteers

<table>
<thead>
<tr>
<th>INTENDED OUTPUTS</th>
<th>OUTPUT TARGETS FOR (YEARS)</th>
<th>INDICATIVE ACTIVITIES</th>
<th>RESPONSIBLE PARTIES</th>
<th>INPUTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Output 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| A comprehensive and age appropriate set of guidelines having football as a tool to promote youth development is adapted to Ukrainian context in line with the national MDGs targets. | Target 1 Y1: 2 manuals published | Activity 1: Project mobilization  
Definition of office space and purchasing equipment  
Writing the Inception report | UNV UNDP GIZ State Service for Youth and Sports | Contractual Services- Indiv. (71400): 33,460USD  
Travel (71600): 1,500 USD  
Equipment and furniture (72200): 6,000 USD  
Miscellaneous expenses (74500): 400 USD  
Facilities and Administration: 24,611 USD  
Subtotal: 65,971 USD |
| Indicator 1      |                           |                       |                     |        |
| Manuals developed and approved by Ministry of Education | Baseline: No national educational program on YDF | | | |
| Indicator 2      |                           |                       |                     |        |
| # of instructors and coaches trained to YFD methodology | Baseline: No instructor/coach trained on YFD | | | |

Output 2
Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs to improve young people’s health and foster their civic engagement.

Indicator 2
# of instructors and coaches trained to YFD methodology
Baseline: No instructor/coach trained on YFD

Target 2
Y1: 15 instructors trained, 100 coaches trained on YFD methodologies  
Y2: 300 coaches trained on YFD methodologies cumulative

Target 3
Y2: 150 coaches trained on project cycle management  
Y3: 300 coaches trained

Activity 1: Organize and deliver trainings for instructor and coaches
Promote project objectives in the regions through informational meeting within local institution and schools  
Identification and selection of candidates for the workshops  
Conduct workshops for instructors (trainer of trainers)  
Conduct workshops for coaches in 3 regions

Activity 2: Organize and deliver trainings for coaches and youth leaders on MDG related project
Develop volunteer management/project cycle management trainings course for coaches and youth leaders  
Conduct training for coaches and youth leaders on volunteer
### Methodology

**Indicator 3**

# of coaches trained on project cycle management

**Baseline:** No coach trained on project cycle management

<table>
<thead>
<tr>
<th>Target</th>
<th>Activity 1: Young people trained with YFD methodology and peer-to-peer exchange fostered through local football tournaments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y1: 1000 youth trained on YFD methodology (at least 40% female)</td>
<td>Monitor training deliver by coaches on YDF in the 3 regions</td>
</tr>
<tr>
<td>Y2: 4000 youth trained on YFD methodology (at least 40% female)</td>
<td>Develop tournament structure liaising with schools, local institution and private entrepreneurs.</td>
</tr>
<tr>
<td>Y3: 6000 youth trained on YFD methodology (at least 40% female)</td>
<td>Run local tournament and matches marking IYV+10 and IVD</td>
</tr>
</tbody>
</table>

**Activity 2: Community-based grassroots projects designed by youth and local communities focusing on MDG**

**Target 4**

| Y1: 10 community-based projects co-financed | Advertise call among schools and youth for innovative project proposal on MDG |
| Y2: 35 community-based projects co-financed | Development of community-based projects |
| Y3: 75 community-based projects co-financed | Monitoring of MDG projects |

**Activity 3: Youth actions plans adopted by local institutions to include young people in local development**

**Target 5**

| Y1: 5 youth action plans developed | Conduct regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion |
| Y2: 20 youth action plans developed | Conduct asses and monitoring of the actions plans in the 3 project areas |
| Y3: 50 youth action plans developed | **Activity 4: Stock taking, best practices and dissemination** |

**Target 6**

| Y1: 2 partnerships established | Collection of best practices and dissemination |
| Y2: 10 partnerships established | External evaluation |
| Y3: 30 partnerships established | **Target 7** |

### Output

**An enabling environment for youth to promote and implement volunteer MDG-related projects is strengthened in local communities.**

**Indicators 4**

# young people trained following the YFD methodology

**Baseline:** No youth trained on YFD methodology

<table>
<thead>
<tr>
<th>Target</th>
<th>Activity 3: Youth actions plans adopted by local institutions to include young people in local development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y1: 1000 youth trained on YFD methodology (at least 40% female)</td>
<td>Conduct regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion</td>
</tr>
<tr>
<td>Y2: 4000 youth trained on YFD methodology (at least 40% female)</td>
<td>Conduct asses and monitoring of the actions plans in the 3 project areas</td>
</tr>
<tr>
<td>Y3: 6000 youth trained on YFD methodology (at least 40% female)</td>
<td><strong>Activity 4: Stock taking, best practices and dissemination</strong></td>
</tr>
</tbody>
</table>

**Target 5**

| Y1: 10 community-based projects co-financed | Collection of best practices and dissemination |
| Y2: 35 community-based projects co-financed | External evaluation |
| Y3: 75 community-based projects co-financed | **Target 6** |

**Indicators 5**

# of community-based projects co-financed

**Baseline:** No Volunteer MDG related project co-financed

<table>
<thead>
<tr>
<th>Target</th>
<th>Activity 2: Community-based grassroots projects designed by youth and local communities focusing on MDG</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y1: 10 community-based projects co-financed</td>
<td>Advertise call among schools and youth for innovative project proposal on MDG</td>
</tr>
<tr>
<td>Y2: 35 community-based projects co-financed</td>
<td>Development of community-based projects</td>
</tr>
<tr>
<td>Y3: 75 community-based projects co-financed</td>
<td>Monitoring of MDG projects</td>
</tr>
</tbody>
</table>

**Target 6**

| Y1: 5 youth action plans developed | Conduct regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion |
| Y2: 20 youth action plans developed | Conduct asses and monitoring of the actions plans in the 3 project areas |
| Y3: 50 youth action plans developed | **Activity 4: Stock taking, best practices and dissemination** |

**Target 7**

| Y1: 2 partnerships established | Collection of best practices and dissemination |
| Y2: 10 partnerships established | External evaluation |
| Y3: 30 partnerships established | **Target 8** |

### Target 4

Y1: 1000 youth trained on YFD methodology (at least 40% female)  
Y2: 4000 youth trained on YFD methodology (at least 40% female)  
Y3: 6000 youth trained on YFD methodology (at least 40% female)

### Target 5

Y1: 10 community-based projects co-financed  
Y2: 35 community-based projects co-financed  
Y3: 75 community-based projects co-financed

### Target 6

Y1: 5 youth action plans developed  
Y2: 20 youth action plans developed  
Y3: 50 youth action plans developed

### Target 7

Y1: 2 partnerships established  
Y2: 10 partnerships established  
Y3: 30 partnerships established
## IV. Annual Work Plan

### Year: 2012

<table>
<thead>
<tr>
<th>Expected Outputs</th>
<th>PLANNED ACTIVITIES</th>
<th>TIMEFRAME</th>
<th>SOURCE OF FUNDS</th>
<th>Budget description</th>
<th>Amount (USD) Y1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Output 1</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comprehensive and age appropriate set of guidelines having football as a tool to promote youth development is adapted to Ukrainian context in line with the national MDGs targets.</td>
<td><strong>Activity 1: Project mobilization</strong></td>
<td>Q1</td>
<td>Q2</td>
<td>Q3</td>
<td>Q4</td>
</tr>
<tr>
<td></td>
<td>Project team in place</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Definition of office space and purchase equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Inception report</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Indicator 1</strong></td>
<td>Manual developed and approved by Ministry of Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baseline: No national educational program on YDF</td>
<td><strong>Activity 2: Adaptation of the materials on Youth Development through Football to Ukrainian context</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Definition of the ToR of the working group for the Adaptation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of a pool of youth experts to adapt the manual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adaptation of the manuals for certification to Ministry of Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Workshops for experts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Sub-total 1</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>33,493</td>
</tr>
</tbody>
</table>

| **Output 2**     |                    |          |                |                    |                 |
| Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs to improve young people's health and foster their civic activity | **Activity 1: Organize and deliver trainings for instructor and coaches** | Q1 | Q2 | Q3 | Q4 | UNV 70200 | UN Volunteers (71500) | 10,625 |
|                  | Promote project objectives in the regions through informational meeting within local institutions and schools |          |                |                    |                 |
|                  | Identification and selection of candidates for the workshops |          |                |                    |                 |

|                  | **Activity 2: Adaptation of the materials on Youth Development through Football to Ukrainian context** |          |                |                    |                 |
|                  | Definition of the ToR of the working group for the Adaptation |          |                |                    |                 |
|                  | Selection of a pool of youth experts to adapt the manual |          |                |                    |                 |
|                  | Adaptation of the manuals for certification to Ministry of Education |          |                |                    |                 |
|                  | Workshops for experts |          |                |                    |                 |

|                  | **Sub-total 2** |          |                |                    |                 |

<p>|                  | <strong>Total</strong> |          |                |                    |                 |
|                  | 33,493 |          |                |                    |                 |</p>
<table>
<thead>
<tr>
<th>Indicator 2</th>
<th># of instructors and coaches trained to YFD methodology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseline:</td>
<td>No instructor/coach trained on YFD methodology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indicator 3</th>
<th># of coaches trained on project cycle management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseline:</td>
<td>No coach trained on project cycle management</td>
</tr>
</tbody>
</table>

### Activity 2: Organize and deliver trainings for coaches on MDG related project

#### Conduct workshops for instructors (trainer of trainers)

| Activity 3: Young people trained with YFD methodology and peer-to-peer exchange fostered through local football tournaments |
| Monitor training deliver by coaches on YDF in the 3 regions |
| Develop tournament structure liaising with schools, local institution and private entrepreneurs. |
| Develop public-private partnership to finance the tournament |
| Run local tournament and matches marking IYV+10 and IVD |
| Run awareness campaign through distribution of visibility material on MDG and sport and media campaign |
### Indicator 6
# of action plan prepared by local communities to include youth and volunteer for development

**Baseline:**
No youth action plan developed by local community

### Indicator 7
# of public-private partnership developed to support local teams

**Baseline:**
No partnership established to support local teams

---

#### Activity 2: Community-based grassroots projects designed by youth and local communities focusing on MDG

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>UNV 70200</th>
<th>Contractual Services - Comp. (72100)</th>
<th>Miscellaneous expenses (74500)</th>
<th>Contractual Services - Indiv. (71400)</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertise call among schools and youth for innovative project proposal on MDG</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Development of community-based projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monitoring of MDG projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

#### Activity 3: Youth actions plans adopted by local institutions to include young people in local development

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>UNV 70200</th>
<th>Contractual Services - Comp. (72100)</th>
<th>UN Volunteers (71500)</th>
<th>Contractual Services - Comp. (72100)</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduction of regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conduct assessment and monitoring of the actions plans in the 3 project areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

#### Activity 4: Stock taking, best practices and dissemination

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>UNV 70200</th>
<th>Audio Visual&amp;Print Prod Costs (74200)</th>
<th>Contractual Services - Comp. (72100)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection of best practices and dissemination</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>External evaluation</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Sub-total 3**
91,264

**Subtotal UNV**
154,416

**Subtotal UNDP**
33,938

**TOTAL Year**
168,354

---

**Years: 2012-2015**
<table>
<thead>
<tr>
<th>Expected Outputs</th>
<th>PLANNED ACTIVITIES</th>
<th>TIMEFRAME</th>
<th>SOURCE OF FUNDS</th>
<th>Budget description</th>
<th>Amount (USD) Y1</th>
<th>Amount (USD) Y2</th>
<th>Amount (USD) Y3</th>
<th>Amount (USD) Y4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Output 1</td>
<td>A comprehensive and age appropriate set of guidelines having football as a tool to promote youth development is adapted to Ukrainian context in line with the national MDGs targets.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indicator 1</td>
<td>Manuals developed and approved by Ministry of Education Baseline: No national educational program on YDF</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Activity 1: Project mobilization</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project team in place</td>
<td></td>
<td>UNDP</td>
<td>Contractual Services -Indiv. (71400)</td>
<td>10,038</td>
<td>10,038</td>
<td>10,038</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Definition of office space and purchase equipment</td>
<td></td>
<td>UNV 70200</td>
<td>Contractual Services -Indiv. (71400)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,346</td>
</tr>
<tr>
<td></td>
<td>Inception report</td>
<td></td>
<td></td>
<td>Travel (71600)</td>
<td>1,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Equipment and furniture (72200)</td>
<td>6,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Facilities and Administration</td>
<td>15,555</td>
<td>7,071</td>
<td>1,985</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Miscellaneous expenses (74500)</td>
<td>400</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>Activity 2: Adaptation of the materials on Youth Development through Football to Ukrainian context</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Definition of the ToR of the working group for the Adaptation</td>
<td></td>
<td>UNV 70200</td>
<td>Travel (71600)</td>
<td>500</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Selection of a pool of youth experts to adapt the manual</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adaptation of the manuals for certification to Ministry of Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Workshops for experts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Sub-total 1</strong></td>
<td></td>
<td></td>
<td></td>
<td>33,493</td>
<td>17,109</td>
<td>12,023</td>
<td>3,346</td>
</tr>
<tr>
<td>Output 2</td>
<td>Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Activity 1: Organize and deliver trainings for instructor and coaches</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Promote project objectives in the regions through informational meeting within local institutions and schools</td>
<td></td>
<td>UNV 70200</td>
<td>UN Volunteers (71500)</td>
<td>10,625</td>
<td>9,928</td>
<td>6,619</td>
<td>0</td>
</tr>
</tbody>
</table>
## Activity 1: Young people trained with YFD methodology and peer-to-peer exchange fostered through local football tournaments

<table>
<thead>
<tr>
<th>Activity</th>
<th>UNV 70100</th>
<th>UN Volunteers (71500)</th>
<th>UNV 70200</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monitor training deliver by coaches on YDF in the 3 regions</td>
<td></td>
<td></td>
<td></td>
<td>51,412</td>
</tr>
<tr>
<td>Develop tournament structure liaising with schools, local institution and private entrepreneurs.</td>
<td></td>
<td></td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Develop public-private partnership to finance the tournament</td>
<td></td>
<td></td>
<td></td>
<td>3,900</td>
</tr>
</tbody>
</table>

| Activity 2: Organize and deliver trainings for coaches on MDG related project |
|-----------------------------|---------------------|---------------------|---------------------|
| Develop volunteer management/project cycle management trainings course for coaches | UNV 70200 | UN Volunteers (71500) | Contractual Services - Companies (72100) |
| Conduct trainers for coaches on volunteer management and project cycle management to prepare coaches to facilitate the development of MDG relate projects. | | | Audio Visual & Print Prod Costs (74200) |

<table>
<thead>
<tr>
<th></th>
<th>UNV 70200</th>
<th>UN Volunteers (71500)</th>
<th>Contractual Services - Companies (72100)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNV 70200</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNV 70100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNV 70200</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Output 3

An enabling environment for youth to promote and implement volunteer MDG-related projects is strengthened in local communities.

<table>
<thead>
<tr>
<th>Indicators</th>
<th>Activity</th>
<th>UNV 70100</th>
<th>UN Volunteers (71500)</th>
<th>UNV 70200</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Develop public-private partnership to finance the tournament</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td># of community-based projects co-financed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indicator 2</th>
<th># of instructors and coaches trained to YFD methodology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseline:</td>
<td>No instructor/coach trained on YFD methodology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indicator 3</th>
<th># of coaches trained on project cycle management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseline:</td>
<td>No coach trained on project cycle management</td>
</tr>
</tbody>
</table>

| Identification and selection of candidates for the workshops | | | |
| Conduct workshops for instructors (trainer of trainers) | | | |
| Conduct workshops for coaches in 3 regions | | | |

| Travel (71600) | 3,000 | 0 | 0 | 0 |
| Miscellaneous expenses (74500) | 347 | 0 | 0 | 0 |
| Contractual Services - Companies (72100) | 8,500 | 3,500 | 0 | 0 |
**Baseline:**
No Volunteer MDG related project co-financed

**Indicator 6**
# of action plan prepared by local communities to include youth and volunteer for development
Baseline:
No youth Action plan developed by local community

**Indicator 7**
# of public-private partnership developed to support local teams
Baseline:
No partnership established to support local teams

### Activity 2: Community-based grassroots projects designed by youth and local communities focusing on MDG

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>UNV 70200</th>
<th>Contractual Services - Comp. (72100)</th>
<th>Miscellaneous expenses (74500)</th>
<th>Audio Visual&amp;Print Prod Costs (74200)</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Advertise call among schools and youth for innovative project proposal on MDG</td>
<td>- - - -</td>
<td></td>
<td></td>
<td>1,041 1,000 1,000 400</td>
<td>4,500 4,500 4,000 1,000</td>
<td></td>
</tr>
<tr>
<td>- Development of community-based projects</td>
<td>- - - -</td>
<td>UNV 70200</td>
<td>4,000 4,500 4,000 1,000</td>
<td>586 400 400 200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Monitoring of MDG projects</td>
<td>- - - -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Activity 3: Youth actions plans adopted by local institutions to include young people in local development

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>UNV 70200</th>
<th>UN Volunteers (71500)</th>
<th>Contractual Services - Comp. (72100)</th>
<th>Travel (71600)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Conduction of regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion</td>
<td>- - - -</td>
<td>UNV 70200</td>
<td>10,625 9,928 9,928 4,964</td>
<td>4,000 4,000 3,500 1,000</td>
<td></td>
</tr>
<tr>
<td>- Conduct asses and monitoring of the actions plans in the 3 project areas</td>
<td>- - - -</td>
<td></td>
<td></td>
<td></td>
<td>1,600 1,500 1,000 500</td>
</tr>
</tbody>
</table>

### Activity 4: Stock taking, best practices and dissemination

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>UNV 70200</th>
<th>Audio Visual&amp;Print Prod Costs (74200)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Collection of best practices and dissemination</td>
<td>- - - -</td>
<td>UNV 70200</td>
<td>1,000 2,000</td>
</tr>
<tr>
<td></td>
<td>External evaluation</td>
<td>Contractual Services - Comp. (72100)</td>
<td>5,500</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>---------------------</td>
<td>--------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Sub-total 3</td>
<td></td>
<td>93,264</td>
<td>78,451</td>
</tr>
<tr>
<td>Subtotal UNV</td>
<td></td>
<td>154,416</td>
<td>111,478</td>
</tr>
<tr>
<td>Subtotal UNDP</td>
<td></td>
<td>13,938</td>
<td>13,938</td>
</tr>
<tr>
<td>TOTAL Year</td>
<td></td>
<td>168,354</td>
<td>125,416</td>
</tr>
</tbody>
</table>
V. MANAGEMENT ARRANGEMENTS

5.1 Project Implementation Modality

The State Service for Youth and Sports (SSYS) will be the Implementing Partner for this National Implemented project. The SSYS will appoint a government official to act as National Project Director (NPD). The NPD will represent the SSYS in decision-making related to project implementation. The project will be managed and implemented according to the UNDP NIM rules and procedures for national implementation.

5.2 Project Strategic Management

The project will be implemented under the UNDP Crimean Sub Office on behalf of UNDP Ukraine. The Project will be managed by the Project Board, the group responsible for making management decisions where possible by consensus (otherwise by majority) for a project when guidance is required by the Project Director or Project Coordinator, including recommendation for UNDP/Implementing Partner approval of project plans and revisions. This group is consulted by the Project Coordinator for decisions when PM tolerances (normally in terms of time and budget) have been exceeded.

Based on the approved annual work plan (AWP), the Project Board will review and approve project quarterly plans when required and authorizes any major deviation from these agreed quarterly plans. It will sign off the completion of each quarterly plan as well as authorize the start of the next quarterly plan. It will ensure that required resources are committed and arbitrate on any conflicts within the project and negotiate a solution to any problems between the project and external bodies. In addition, it will approve the appointment and responsibilities of the National Project Director and any delegation of its Project Assurance responsibilities.

In addition, the Project Board will play a critical role in UNDP commissioned outcome evaluations by assuring the quality of evaluation processes and products, and using evaluations for performance improvement, accountability and learning.

Project Board composition and organization

The Project Board contains three roles, including:

1. Executive (State Service for Youth and Sports): The individual representing the project ownership to chair the group. The Executive is ultimately responsible for the project, supported by the Senior Beneficiary and Senior Supplier.

   The Executive’s role is to ensure that the project is focused throughout its life cycle on achieving its objectives and delivering outputs that will contribute to higher level outcomes. The Executive has to ensure that the project gives value for money, ensuring a cost-conscious approach to the project, balancing the demands of beneficiary and supplier.

   The Executive is responsible for overall assurance of the project as described below. If the project warrants it, the Executive may delegate some responsibility for the project assurance functions.

2. Senior Supplier (UNDP and UN Volunteers): The group representing the interests of the parties concerned which provide funding and/or technical expertise to the project. The Senior Supplier’s primary function within the Board is to provide guidance regarding the technical feasibility of the project.

   The Senior Supplier represents the interests of the parties which provide funding and/or technical expertise to the project (designing, developing, facilitating, procuring, implementing). The Senior Supplier’s primary function within the Board is to provide
guidance regarding the technical feasibility of the project. The Senior Supplier role must have the authority to commit or acquire supplier resources required.

3. **Senior Beneficiary (State Services for Youth and Sports, Football Federation of Ukraine):** The group of individuals representing the interests of those who will ultimately benefit from the project. The Senior Beneficiary’s primary function within the Board is to ensure the realization of project results from the perspective of project beneficiaries. The Senior Beneficiary is responsible for validating the needs and for monitoring that the solution will meet those needs within the constraints of the project. The role represents the interests of all those who will benefit from the project, or those for whom the deliverables resulting from activities will achieve specific output targets. The Senior Beneficiary will monitor progress against targets and quality criteria.

---

**Project Coordinator**

The Project Coordinator has the authority to run the project on a day-to-day basis on behalf of the Project Board within the constraints laid down by the Board. The PC is responsible for day-to-day management and decision-making for the project. The Project Coordinator’s prime responsibility is to ensure that the project produces the results specified in the project document, to the required standard of quality and within the specified constraints of time and cost. In this project, the overall decision-making responsibility of this role lies with the National Project Director, with the Project Coordinator responsible for the day-to-day management of the project activities.

**Project Assurance**
The Project Assurance role supports the Project Board by carrying out objective and independent project oversight and monitoring functions. This role ensures appropriate project management milestones are managed and completed. The Project Board delegates its assurance responsibilities to a UNDP Crimea Programme Officer, a UNV Ukraine Programme Officer and an agreed-upon government representative of similar rank who is the National Project Director.

5.3 Partnership Arrangements

The Project will form a broad partnership with major national governmental and non-governmental institutions dealing with youth issues, both on national and regional levels. The State Service for Youth and Sports is UNDP strategic partner. Its involvement will ensure both political support for the project’s implementation and sustainability of the project’s results nationally. National partners on all levels will support the implementation of project activities. Furthermore, the entire intervention is planned as a component of the Social Project “Let’s do it Together” planned and led by the Ministry for Education, Science, Youth and Sport. In this framework, in 2011-2012, UNICEF and UNAIDS will run the media campaign “Red Card” to sensitize Ukrainian population in tackling various issues (such as HIV/AIDS) in connection to MDG achievement. In particular, GIZ is already leading the component “Fair Play” that deals with HIV awareness through football.

UN Volunteers will provide a contribution to the project budget in the period 2011-2015 amounting to 174,000 EUR (equal to USD 246,110 equal at UN exchange rate of the 1st of November 2011) that includes the 10% for UNV support costs. The contribution is part of a grant of a 174,000 EUR provided in 3 tranches from the UN Office on Sport for Development and Peace. This contribution will be allocated in three instalments of euros 110,000; 50,000; 14,000; respectively over a period of 4 years. The first instalment will be transferred in December 2011 to UNV who will transfer the funds to the project in line with the approved Annual Work plan.

In addition to the contribution, UN Volunteers will contribute substantially to the capacity-building of the youth centers and to the promotion of volunteerism among both Ukrainian youth and stakeholders.

The United Nations Development Programme in Ukraine will be a fundamental partner for UNV in the implementation of the project. In addition to extending all necessary administrative and logistical support to ensure effective implementation of the project, UNDP also brings in its expertise in community based approaches. UNDP will also be a cost sharing partner in the initiative by committing 41,814 USD.

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) will play a key role in the project through coordinating and facilitating the team that will adapt the content of the methodology “Youth Development through Football” (YDF) developed for the South Africa World Cup to the Ukrainian context. UNV will be part of this team contributing to the “community involvement” chapter. GIZ will also finance the first round of the cascade training (the ToT) for the instructors. GIZ will also lend its expertise in effectively advocating on issues pertaining to HIV/AIDS.

Football Federation of Ukraine (FFU) will provide support in identifying coaches through its capillary network of youth football clubs and will play a significant role in the project sustainability by maintaining the non-formal education aspect of the project after it ends.

A special advisory role will be provided by the Department for Youth and Sports under the State Oblast Administration in Mykolaiv and Kherson (the State Social Services for Youth and Sports will provide working space for two national UN Volunteers), the Ministry of Education, Science, Youth and Sports of the Autonomous Republic of Crimea and the State Social Services active in the areas of the project. The Project, supported By UNDP and UNV Field Office, will organize regularly coordination meetings with project partners, GIZ, the Ministry of Education, Science, Youth and Sports, both at the central and at the local levels.
VI. **Monitoring Framework and Evaluation**

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

**Within the annual cycle**

- On a quarterly basis, a quality assessment will record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An Issue Log will be activated in Atlas and updated by the Project Coordinator to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log will be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) will be submitted by the Project Coordinator to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- A project Lesson-learned log will be activated and regularly updated to ensure ongoing learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project.
- A Monitoring Schedule Plan will be activated in Atlas and updated to track key management actions/events.

**Annually**

- Annual Review Report. An Annual Review Report will be prepared by the Project Coordinator and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report will consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- Annual Project Review. Based on the above report, an annual project review will be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It will focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

**Final Evaluation**

A final evaluation of the project will be conducted to evaluate the project’s relevance, effectiveness, efficiency, impact and sustainability; to generate knowledge about good practices and lessons learned in key aspects of volunteerism, civic engagement and sport as catalyst for youth participation; and to make recommendations for future similar projects.

The evaluation will provide lessons learnt and vital information on project progress and results for UNV, UNDP and project partners. The timing of the evaluation, at the end of the four year cycle of implementation, will provide much needed qualitative and quantitative data on achievements, strengths, and weaknesses of the existing project, as well as lessons learned and best practices which can be useful for future similar initiatives. The primary objective will be to evaluate the project’s relevance, effectiveness, efficiency, impact and sustainability (*as defined below*); in doing so, measuring progress against the original project objectives. The evaluation will also generate knowledge about good practices in the area of sport and youth participation, make recommendations for priorities and directions of the new project cycle as well as identify how to maximise existing positive impacts.
## Quality Management for Project Activity Results

**OUTPUT 1:** A comprehensive and age appropriate set of guidelines having football as a toll to promote youth development is adapted to Ukrainian context in line with the national MDGs targets.

<table>
<thead>
<tr>
<th>Activity Result 1 (Atlas Activity ID)</th>
<th>Project team in place</th>
<th>Start Date: Month 1</th>
<th>End Date: Month 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td>Project staff is fully operational and able to implement the project.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **Description**                       | - Project team in place  
                                        - Definition of office space and purchasing equipment  
                                        - Inception report |
| **Quality Criteria**                  | All staff Contracts signed  
                                        Office agreements signed |
| **Quality Method**                    | Contracts record, inception report  
                                        Agreements record |
| **Date of Assessment**               | Month 3  
                                        Month 3 |

**Activity Result 2 (Atlas Activity ID)**

<table>
<thead>
<tr>
<th>Adaptation of the materials on Youth Development through Football to Ukrainian context</th>
<th>Start Date: Month 1</th>
<th>End Date: Month 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td>Formal education system in Ukraine is strongly centralized and the decision on the school program heavily depends on the Government with limited choices from the side of the individual schools. The adaptation and certification by the Ministry of the YDF manuals is fundamental in order to disseminate the material within the schools. Thanks to the physical education teachers the content of the manuals will reach young people also in rural areas.</td>
<td></td>
</tr>
</tbody>
</table>
| **Description**                                                                      | - Definition of the ToR of the working group for the Adaptation  
                                        - Selection of a pool of youth experts to adapt the manual  
                                        - Adaptation of the manuals for certification to Ministry of Education  
                                        - Workshops for experts |
|                                                                                      | The working group will adapt to the Ukrainian context previously developed materials titled “Youth Development through Football” created for the occasion of South Africa Football Championship. The materials comprises manuals for training instructors and coaches illustrating how social competencies can be integrated into football, and accentuates the responsibility of the coach towards the players. The emphasis of the life skills section is on the prevention of HIV/AIDS and violence, and on strengthening environmental awareness, and community involvement. The working group will also develop the training modalities for the instructors and coaches.  
                                        The final products, a “toolkit” for instructors and a “manual” for coaches, will be submitted to Ministry of Education, Science, Youth and Sports to be certified and allow their dissemination in schools as part of the official study program for physical education. |
| **Quality Criteria**                    | Manual approved by the Ministry of Education, Sciences, Youth and Sports |
| **Quality Method**                     | Project Coordinator report |
| **Date of Assessment**                 | Month 4 |

**OUTPUT 2:** Capacity of schools, local institutions and other youth involving organizations is enhanced to effectively deliver non-formal education programs to improve young people’s health and foster their civic engagement.

<table>
<thead>
<tr>
<th>Activity Result 1 (Atlas Activity ID)</th>
<th>Organize and deliver trainings for instructor and coaches</th>
<th>Start Date: Month 2</th>
<th>End Date: Month 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose</td>
<td>The Youth Development through football methodology requires that trainers are familiar with a basic set of skills and notions. It is also important that both coaches and instructors are strongly motivated to take part to the project making the selection of the trainers is a sensitive issue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Promote project objectives in the regions through informational meeting within local institution and schools Identification and selection of candidates for the workshops Conduct workshops for instructors (trainer of trainers) Conduct workshops for coaches in 3 regions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quality Criteria</td>
<td>Quality Method</td>
<td>Date of Assessment</td>
<td></td>
</tr>
<tr>
<td># of instructors and coached trained to YFD methodology</td>
<td>Workshop reports Surveys</td>
<td>Month 12 Month 24</td>
<td></td>
</tr>
</tbody>
</table>

| Activity Result (Atlas Activity ID) | Organize and deliver trainings for coaches and youth leaders on MDG related project | Start Date: Month 4 End Date: Month 36 |

<table>
<thead>
<tr>
<th>Purpose</th>
<th>This set of trainings will be delivered in order to strengthen the YDF methodology. The goal is to train coaches and youth leaders on how to encourage young people to overcome idleness and to active participate in the life of their communities as volunteer. Special attention will be given to why and how to effectively utilize volunteer resources in the framework of the MDGs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>-Develop volunteer management/project cycle management trainings course for coaches and youth leaders -Conduct trainers for coaches on volunteer management and project cycle management to prepare coaches to facilitate the development of MDG relate projects. Special trainings will be delivered to coaches and youth leaders to improve their knowledge on volunteer management, project development and implementation and fund-raise. The trainings will also involve the sharing of previous lessons learnt and concrete best practices successfully implemented in rural areas of Ukraine. These trainings will have as a base the “Small Steps” methodology and the materials on youth mobilization produced in 2011 by the UNDP/UNV project Youth Social Inclusion for Civic Engagement.</td>
</tr>
<tr>
<td>Quality Criteria</td>
<td>Quality Method</td>
</tr>
<tr>
<td># of coaches trained on project cycle management</td>
<td>Workshop reports Surveys</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OUTPUT 3: An enabling environment for youth to promote and implement volunteer MDG-related projects is strengthened in local communities.</th>
<th>Young people trained with YDF methodology and peer-to-peer exchange fostered through local football tournaments</th>
<th>Start Date: Month 2 End Date: Month 36</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose</td>
<td>The process of transition in Ukraine has presented challenges and new opportunities for the youth of Ukraine. It has also exposed development-related pressures and problems that previously were not so acute such as high level of unemployment, limited access to quality education in rural areas, alcohol abuse, drug and tobacco use and diffusion of the HIV epidemic. It is then important to promote and set positive values, foster peer-to-peer support and advocate for youth participation in their communities.</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>-Monitor training deliver by coaches on YDF in the 3 regions -Develop tournament structure liaising with schools, local institution and private entrepreneurs. -Develop public-private partnership to finance the tournament -Run local tournament and matches marking IYV+10 and IVD -Run awareness campaign through distribution of visibility material on MDG and sport and media campaign</td>
<td></td>
</tr>
</tbody>
</table>
Through the methodology and exercises proposed in the manual, the Coaches will train at least 6,000 young people using football as a tool to raise awareness on the prevention of HIV/AIDS and violence, and on strengthening the environmental protection. Coaches will also act as role-models inspiring youth to be actively involved in their community and fostering their engagement in social activities. A particular attention will be given to disadvantaged youth (especially young people living in Orphanages) and to include girls participation at every level.

Coaches will also encourage them to plan and implement small MDG-related projects assisting them in achieving their goals.

The project will also facilitate the creation of local football tournaments as a way to foster active young people to expand their peer network. In this way, youth will have the possibility to exchange experiences with other peers coming from different background. This is especially important in rural areas where young people tend to have limited contacts with other communities and to be more prone to social exclusion. These tournaments will also be an occasion for young people to discuss ideas and results of their MDGs projects sharing best practices and lessons learnt in an informal setting.

The tournaments will also be used to mark and celebrate the International Year of Volunteers +10 (2011) and for successive International Volunteer Days (IVD) for the next years. Friendly matches will also be organized to mark the occasions.

The project will also run a regional awareness campaign covering the main topics that are part of the YDF in order to maximize the visibility of the action and aiming to motivate the existing coaches and young participants and mobilize new ones through the support of UNV online volunteers.

### Quality Criteria

<table>
<thead>
<tr>
<th>Quality Criteria</th>
<th>Quality Method</th>
<th>Date of Assessment</th>
</tr>
</thead>
</table>
| # youth trained following the YFD methodology | Monitoring missions  
Ad hoc report on trainings | Month 12  
Month 24  
Month 36 |
| # of public-private partnership developed to support local teams | Agreements signed  
Project report | Month 12  
Month 24  
Month 36 |

### Activity Result 2

**Community-based grassroots projects designed by youth and local communities focusing on MDG**

**Start Date:** Month 3  
**End Date:** Month 45

**Purpose**
The goal of the action is to step up the participation of young people encouraging them to take an active stand in solving some of the problems of their communities.

**Description**
- Advertise call among schools and youth for innovative project proposal on MDG
- Development of community-based projects
- Monitoring of MDG projects

In order to maximize the effect of the trainings, the project will develop a mechanism to encourage the coaches/youth leaders to design and implement community-based, MDG-focused projects. The mechanism will draw from the successful practices in the UNV Micro Grant scheme that has successfully been implemented since 2009. The small-scale projects will be cost-shared by local institutions or sub national administration. Depending on the needs of different communities, calls for proposal will have different topics in order to stimulate young people to explore different ways to be active in the society and promote a more inclusive approach to MDG achievement.

<table>
<thead>
<tr>
<th>Quality Criteria</th>
<th>Quality Method</th>
<th>Date of Assessment</th>
</tr>
</thead>
</table>
| # of community-based projects | Annual reports  
Project team collects decisions and compile them | Month 12  
Month 24  
Month 36  
Month 45 |
| Activity Result 3  
(Atlas Activity ID) | Youth actions plans adopted by local institutions to include young people in local development | Start Date: Month 2  
End Date: Month 44 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td>A longstanding enabling environment for youth to participate to the life of their community will only be possible if local institution support and integrate youth action plan in with young people are not only seed as recipients of local policies, but also involve in their decision process and their implementation.</td>
<td></td>
</tr>
</tbody>
</table>
| **Description**      | -Conduct regional seminars to develop youth actions plans to increase youth participation in local communities and social inclusion  
-A conduct asses and monitoring of the actions plans in the 3 project areas  
Leveraging the experiences from the community based initiatives, the project will aim to assist local institutions to assess their current plans to involve youth in the development of their communities and expand it further. Support will be provided in integrating volunteerism factor in their action plans. Finally the project will also pilot in selected communities a ‘capacity matching’ mechanism between NGO/CSO/CBO and local youth, thereby enabling the creation of further volunteering opportunities. | |
| **Quality Criteria** | **Quality Method** | **Date of Assessment** |
| # of action plan prepared by local communities to include youth and volunteer for development | Project report | Month 12  
Month 24  
Month 36  
Month 45 |

| Activity Result 4  
(Atlas Activity ID) | Stock taking, best practices and dissemination | Start Date: Month 30  
End Date: Month 45 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td>Due to the new topic of the project for UNV/UNDP in Ukraine, collecting and capitalizing experiences and best practices from this initiative will give the opportunity to further expand to other oblasts the activities.</td>
<td></td>
</tr>
</tbody>
</table>
| **Description**      | -Collection of best practices and dissemination  
-External evaluation  
The latest stage of the project will be dedicated to the collection of analysis of the results of the project, identification and collection of best practices and lessons learnt. The information will be then processed and disseminated among the different stakeholders. | |
| **Quality Criteria** | **Quality Method** | **Date of Assessment** |
| Dissemination of best practices manual | Final report  
Best Practices manual produced | Month 46 |
VII. LEGAL CONTEXT

This project document will be the instrument referred to as such in Article 1 of the SBAA between the Government of Ukraine and UNDP, signed on 19th of June 1993.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the executing agency and its personnel and property, and of UNDP’s property in the executing agency’s custody, rests with the executing agency.

The executing agency will:

a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;

b) assume all risks and liabilities related to the executing agency’s security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder will be deemed a breach of this agreement.

The executing agency agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

VIII. ANNEXES

Annex 1 – Risk Analysis.

Annex 2 – Terms of Reference:
## Risk Log: Monitoring of Identified Risks

### Project Title: Young Football Volunteers

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Date Identified</th>
<th>Type</th>
<th>Impact &amp; Probability</th>
<th>Countermeasures / Management response</th>
<th>Owner</th>
<th>Submitted/updated by</th>
<th>Last Update</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Change of government and local institutions in Ukraine and shifts in regional government</td>
<td>November 2011</td>
<td>Political</td>
<td>I: 3 P:2</td>
<td>Signing MOUs with national and regional partners stipulating responsibilities and ensuring succession of activity</td>
<td>Project Director</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Low participation and motivation of the coaches</td>
<td>November 2011</td>
<td>Operational</td>
<td>I:3 P:3</td>
<td>Ensure the certification of the training and embed the system in the school program. Link local realities to the national campaign of “Let’s do it together” to increase motivation.</td>
<td>Project Coordinator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Security threats for staff</td>
<td>November 2011</td>
<td>Political</td>
<td>I:3 P:1</td>
<td>Ensure full compliance with MORSS and MOSS. Continuous cooperation with UNDSS</td>
<td>Project Coordinator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Euro Exchange rate</td>
<td>November 2011</td>
<td>Operational</td>
<td>I:4 P:2</td>
<td>Monitor the exchange rate and proceed timely in requesting the tranches in USD currency</td>
<td>Project Coordinator</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

**Preamble:**
The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

1. **UNV Assignment Title:** UNV Youth and Sport Specialist/Project Coordinator
2. **Type of Assignment:** International UN Volunteer
3. **Project Title:** Young Football Volunteers Project
4. **Duration:** one year with a possibility of extension up-to three years
5. **Location, Country:** Simferopol, Ukraine
6. **Expected Starting Date:** February 2012
7. **Brief Project Description:**
Ukraine has one of the fastest growing HIV/AIDS epidemics in the world. Experts estimated in August 2010 that 1.33 percent of the adult population of Ukraine was infected with HIV, the highest rate in Europe. The majority of those infected are currently under 30 years of age; with 25% of those affected still in their teens. In Ukraine, the Oblasts of Kherson, Nikolayev and the Autonomous Republic of Crimea are particularly ravaged by the HIV pandemic. Moreover rural youth are often considered more passive and prone to fall into risky behavior such as drinking and drug abuse. The lack of opportunities, both professional and recreational, brings also a sense of frustration and pessimism that makes young people reduce their engagement in the life of their communities.

Therefore the project “Young Football Volunteers” (hereinafter YFVol) will use football and football-related training exercises as a catalyst to reach young people aged 12 to 20 years living in rural areas of these 3 regions - to empower disadvantaged segment of youth to positively develop their personality and character, and thus improve their physical and social health and enhance a strong civil society to achieve the MDGs. Adolescents will be taught personal responsibility with regard to their health and social development, inspiring them to become agents of change for their communities. Special attention in their training will be given to HIV / AIDS awareness. Finally, using motivated coaches and youth team, several community-driven, MDG-based projects will also be undertaken.

8. **Host Agency/Host Institute:** United Nations Development Programme

9. **Organizational Context:**
The project is administered by UNDP Sub-Office in Crimea. The UNDP Crimea officially opened by the Administrator of UNDP in December 2010. It provides a decentralized program and administrative presence of the UNDP-Ukraine on the peninsula. Offices are located in Simferopol; its staff includes a manager, program manager and technical support team serving the needs of the Agencies and UNDP projects implemented in the Crimea. In addition, the UNDP assists the Government of the Crimea in the coordination of international development projects, working on the peninsula.

Moreover the Young Football Volunteers project is part of the joint project “Let’s do it together” (LDIT) planned and led by the Ministry for Education, Science, Youth and Sport and implemented by state institutions, non-governmental organizations and UN agencies. To maintain the momentum and spread positive messages related to football and healthy behaviors, LDIT has been officially launched in May 2011 in view of the oncoming Euro UEFA 2012 Football Championship, which will take place in June 2012 in
Ukraine. YFVol project The “Fair Play – Volunteer trainer” part of the LDIT action deals with HIV awareness through football.

10. Type of Assignment Place: assignment with family

11. Description of tasks:

Under the direct supervision of UNDP Head of the Sub Office, the UN Volunteer will undertake the following tasks:

- Provide technical guidance related to youth and sport activities of the project;
- Support local authorities and central government in the formulation of Youth and Sports policies and guidelines;
- Provide substantive direction and support to project team
- Coordinate consultation meetings and convene workshops with relevant stakeholders to encourage buying in and create enabling environment for implementation of the project.
- Manage the day to day activities of the Project (planning, implementation, quality monitoring & closure);
- Guarantee project management is in compliance with UNDP policies and procedures.
- Manage the day to day activities of the Project (planning, implementation, quality monitoring & closure);
- Support local authorities and central government in the formulation of Youth and Sports policies and guidelines;
- Provide substantive direction and support to project team
- Coordinate consultation meetings and convene workshops with relevant stakeholders to encourage buying in and create enabling environment for implementation of the project.
- Ensure project management is in compliance with UNDP policies and procedures.
- Prepare ToRs for all project personnel and consultants to be recruited to assist in the implementation of the project;
- Prepare and update project work plans, and submit these for clearance to board Meeting, the National Executing Agency and UNDP Sub Office;
- Assume direct responsibility for managing the project budget,
- Provide advice and guidance to the project staff and local or international experts/consultants working for the project;
- Coordinate project implementation with projects and activities carried out by project partners and stakeholders, build partnerships and leverage resources,
- Report to the national implementing agency and UNDP Sub Office on a regular basis.
- Other duties as assigned.

Furthermore, UN Volunteers are encouraged to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

12. Results/Expected Output:

- The key results have an impact on the success in the achievement of project results as per the agreed project document, Project Board decisions and work plan.
- 6,000 youth trained and sensitized regarding various life skills (HIV/AIDS), gender equality, environmental protection, community participation and civic engagement. Three tournaments organized in each region.
- Community-based, small-scale initiatives developed through voluntary youth engagement to contribute toward MDG achievement
- Sub-national institutions sensitized and supported on the integration of volunteerism in local development plans
- Youth peer network established across the three regions
• A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

13. Qualifications/Requirements:

• Masters Degree in business social sciences, development, education or other relevant degree;
• At least 5 years of relevant experience in development in a governmental, multilateral or civil society organization in a multi-cultural setting;
• Experience with successfully managing sport related projects
• Experience with community mobilization, youth and volunteers management
• Extensive experience in planning and managing international project, including direct responsibilities for administering project budgets
• Fluency in English and, Knowledge of Ukrainian or Russian preferred.
• Certification Programme Prince 2 is an asset.
• Belief in UN ethics and principles of inclusion in sport and play.

14. Living Conditions:
Simferopol, as Crimea in general, is a family duty station and has no security phase. Ukraine is stable and safe with reasonable health and education facilities and good transport infrastructure.

15. Conditions of Service

A 12-month contract (renewable); monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to US$ 2,103 (current) for single person, US$ 2,353 for person with one recognized dependant, and US$ 2,553 for person with two or more recognized dependants; settling-in-grant (if applicable); life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.
Preamble:
The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

1. UNV Assignment Title: 3 Youth Development Specialist
2. Type of Assignment: National UN Volunteer
3. Project Title: Young Football Volunteers Project
4. Duration: one year with a possibility of extension up to three years
5. Location, Country: Various sites throughout Ukraine (Kherson and Mykolaiv oblasts and Autonomous Republic of Crimea)
6. Expected Starting Date: February 2012
7. Brief Project Description:
Ukraine has one of the fastest growing HIV/AIDS epidemics in the world. Experts estimated in August 2010 that 1.33 percent of the adult population of Ukraine was infected with HIV, the highest rate in Europe. The majority of those infected are currently under 30 years of age; with 25% of those affected still in their teens. In Ukraine, the Oblasts of Kherson, Nikolayev and the Autonomous Republic of Crimea are particularly ravaged by the HIV pandemic. Moreover rural youth are often considered more passive and prone to fall into risky behavior such as drinking and drug abuse. The lack of opportunities, both professional and recreational, brings also a sense of frustration and pessimism that makes young people reduce their engagement in the life of their communities.

Therefore the project “Young Football Volunteers” (hereinafter YFVol) will use football and football-related training exercises as a catalyst to reach young people aged 12 to 20 years living in rural areas of these 3 regions - to empower disadvantaged segment of youth to positively develop their personality and character, and thus improve their physical and social health and enhance a strong civil society to achieve the MDGs. Adolescents will be taught personal responsibility with regard to their health and social development, inspiring them to become agents of change for their communities. Special attention in their training will be given to HIV / AIDS awareness. Finally, using motivated coaches and youth team, several community-driven, MDG-based projects will also be undertaken.


9. Organizational Context:
The project is administered by UNDP Sub-Office in Crimea. The UNDP Crimea officially opened by the Administrator of UNDP in December 2010. It provides a decentralized program and administrative presence of the UNDP-Ukraine on the peninsula. Offices are located in Simferopol; its staff includes a manager, program manager and technical support team serving the needs of the Agencies and UNDP projects implemented in the Crimea. In addition, the UNDP assists the Government of the Crimea in the coordination of international development projects, working on the peninsula.

Moreover the Young Football Volunteers project is part of the joint project “Let’s do it together” (LDIT) planned and led by the Ministry for Education, Science, Youth and Sport and implemented by state institutions, non-governmental organizations and UN agencies. To maintain the momentum and spread positive messages related to football and healthy behaviors, LDIT has been officially launched in May 2011 in view of the oncoming Euro UEFA 2012 Football Championship, which will take place in June 2012 in
Ukraine. YFVol project The “Fair Play – Volunteer trainer” part of the LDIT action deals with HIV awareness through football.

10. Type of Assignment Place: assignment with family

11. Description of tasks:

Under the supervision of Project Coordinator, the UNV volunteer will be responsible to:

- In close cooperation with the Project Team and project partners, assist with the coordination and implementation of all aspects of the Project at the local level;
- Provide trainings for youth leaders, civil society organizations and local authorities on various aspects of community action and development, youth participation, etc.;
- Initiate and maintain contacts with local administrations and stakeholders to form partnerships and promote youth development and support for youth initiatives;
- Provide support to local administration youth action plan drafting through hands-on technical assistance and advisory services;
- Facilitate implementation of youth initiatives focused on local development through participatory village development planning, local resource mobilization and support to management of local development projects;
- Support youth participation and activism through awareness raising and partnerships building;
- Build linkages between youth leaders and youth NGOs in different villages and encourage knowledge-and-experience-sharing;
- Liaise and serve as resource for local youth groups, NGOs and local institution;
- Provide regular progress reports on project progress to the management;
- Collaborate with Communications/Reporting Specialist for media coverage of activities;
- Participate in project events and knowledge exchange exercises;
- Other duties as assigned.

Furthermore, UN Volunteers are encouraged to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/website, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

12. Results/Expected Output:

- Youth centers, volunteers, and local volunteer-involving organizations have improved capacities in NGO management, volunteer management, project development and implementation, fund-raising, etc.
- Local public institutions (including but not limited to schools, libraries, Houses of Culture, and government offices), private businesses, and community-based organizations equipped with necessary competencies to effectively utilize young people and volunteerism resources for the successful achievement of their goals.
- Young people have necessary competencies for participation in local decision-making processes.
- Regionally-based e-communities involving youth centers, schools and universities established and providing solutions to problems most important to youth.

13. Qualifications/Requirements:

- Higher education (bachelor’s or master’s) in the field of education, psychology, social sciences or other related field;
• At least 3 years work experience in the sphere of youth development, community activism, and/or local socio-economic development;
• Excellent skills and experience in designing and leading trainings and seminars;
• Familiarity with legal and organizational aspects of civil society development in Ukraine;
• Experience working in rural areas is desirable;
• Willingness to travel in-country and invest long hours to achieve concrete results;
• Excellent interpersonal skills, diligence, open-mindedness and dedication;
• Proactive and results-oriented;
• Ability to work with a diverse, remotely-located multi-national team;
• Familiarity with gender issues; Belief in UN ethics and principles of inclusion in sport and play.
• Computer skills: general computer literacy, Microsoft Office or alternative software, Internet;
• Language skills: Ukrainian, Russian mandatory; knowledge of English an asset
• Valid driver’s license and own vehicle an asset.
• 25 years of age or older.

14. Living Conditions:
Simferopol, as Crimea in general, is a family duty station and has no security phase. Ukraine is stable and safe with reasonable health and education facilities and good transport infrastructure.

15. Conditions of Service

A 12-month contract (renewable); monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to UAH 5,000 (current) for; settling-in-grant (if applicable); life, health, and permanent disability insurance; return trip (if applicable); resettlement allowance for satisfactory service.
Terms of Reference

Programme/Project Title: Young Football Volunteers
Programme/Project Number:
1. Post title: Administrative/Finance Associate
2. Duration of employment (dates): 1 year, renewable
3. Part-time (50%) position
4. Duty station: Simferopol, Ukraine
5. Duties and responsibilities:

Under the supervision of the National Project Director and in liaison with UNDP, the incumbent will perform the following:

- Day-to-day management of administrative and financial operations of project in accordance with UNDP rules and regulations and relevant manuals.
- Overall maintenance of the automated administrative, financial and accounting system of the project.
- Preparation and monitoring of operations budget, assisting in preparation of project budget and maintaining necessary budgetary controls and records.
- Preparation of requests for financial authorization and replenishments to UNDP CO in accordance with the approved project budget.
- Processing of payment requests and payments within the limits of the financial authorizations provided.
- Preparation of accurate financial reports, including monthly and quarterly disbursement reports and financial reports for donors.
- Management and monthly reconciliation of the project bank accounts.
- Performing duties of Certifying Officer and Bank Signatory.
- Provision of administrative support functions to facilitate the implementation of project activities, including personnel matters, attendance, travel arrangements, facilitating missions, office maintenance, reception/registry, vehicle control, procurement, contracting, communications, inventory, maintaining petty-cash, etc.
- Maintaining a petty-cash system with accurate petty-cash records.
- Keeping accurate electronic and paper filing, information and records systems.
- Providing full support to project evaluation and audit missions.
- Liaising with UNDP Business Center on all project admin/finance issues as required.
- Perform other duties as assigned by the project and/or UNDP management.

6. Experience and Qualification:

- University degree in Economics, Finance, Business Administration or other related field;
- At least three years of practical experience of working with the field of administration and finance and/or other related fields. Experience working with international organizations is an asset;
- Excellent analytical, negotiating, management, organizational, and communication skills;
- Advanced computer skills, including word processing (Word), spreadsheet (Excel) and data management programmes and ability to quickly learn new applications;
- Capacity to transfer knowledge and motivate people and to build relationships with colleagues, partners, beneficiaries, government authorities, donor organizations and other stakeholders;
- Ability to work in a team, creative and problem-solving disposition, willingness to take initiative, good inter-personal skills;
- Ability to work effectively in a multi-ethnic and multi-cultural environment;
- Ability to work under pressure, meet deadlines, and handle multiple tasks simultaneously and accurately;
- Ability to speak and write in English, Russian and Ukrainian.